

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**2<sup>ND</sup> DECEMBER 2008**

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in Burton on the Wolds Village Hall on Tuesday 2<sup>nd</sup> December 2008 at 7.30pm

### **Present**

Cllr R Shields (Vice chair)  
Cllr D McDermott  
Cllr M Pickford  
Cllr R Saunders  
Cllr A Carr  
Cllr D Irving

Mrs S Best (Parish Clerk)

### **In attendance**

3 electors, Cllr R Shepherd (from 19:55).

#### **1. APOLOGIES FOR ABSENCE**

Cllr D Edmonds, PC Lynne Gilbertson. PCSO Nigel Ritchie

#### **2. DISCLOSURES OF INTERESTS**

Cllr D McDermott	Personal interest in the Plantation as PC representative.
Cllr M Pickford	Personal interest in the Plantation as Chair.
Cllr A Carr	Personal interest in the Plantation as PC representative.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr D Irving	None
Cllr R Shields	None

#### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

None

#### **4. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting held on 4<sup>th</sup> November 2008 were accepted as a true and correct record and signed by the Vice Chair. Proposed by Cllr McDermott and seconded by Cllr Carr.

#### **5. MATTERS ARISING**

None

#### **6. POLICING**

Crime report read out in the absence of police representation.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 7. PLANNING

### Premises Licence – Prestwold Farms

Draft letter amended as agreed. All in favour to send.

It was requested that the clerk contact Helen Robinson, to clarify if the track is to be used by the Caravan Club over the May bank holiday weekend. Also to contact Cllr Bokor to discuss further action.

*19:55 Cllr Shepherd arrived.*

### P/08/3029/2 – Open storage on the site of the former Hanger 5

It was requested that the clerk write requesting screening on health and safety grounds, stating containers are 3 or 4 high. It was noted that all declarations were from persons connected to the applicant.

### 2004/4027/02 and 2007/2228/02 – De-Pack Ltd, Wymeswold Ind. Est.

It was agreed to request a refusal for the amendments on the grounds of additional traffic, noise and nuisance. A restriction on traffic leaving the site to head towards the A46 was also sought.

### P/99/0856/2 – Wymeswold Ind. Est., Burton on the Wolds.

It was agreed for all Parish Councillors to read the additional report available on the Charnwood Planning Portal, and comment. An extension will be asked for to allow time to review application in full.

### P/08/2535/2 – Back Lane, Cotes

The clerk reported that the planning dept. had been made aware of the recent accident to the front of the property and the subsequent damage. The planning officer advised that as planning permission had been granted, this fact could not be considered and planning permission could not be refused.

### P/08/2491/2 – 1 St Andrews Close, Burton on the Wolds

No Objections.

## 8. CHARNWOOD 2026

It was agreed to send the the draft response with no amendments. All in favour.

## 9. TRAFFIC / HIGHWAYS

### Barrow Road - Speed Tables

Cllr Saunders objected to the height of the speed tables, advising that they are too low. Cllrs Shields and Carr thought they were satisfactory. 5 for and 1 against.

### The Orchards – Cycle Path

It was agreed that the railings and bollards along the cycle path through the estate had been done to excess.

### Play Area – The Orchards

Cllr Carr queried if the gates to the play area should be outward opening. Clerk to investigate with DWH.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 10. ENVIRONMENT

### Maintenance Contract Review

The current maintenance contract was reviewed. It was agreed that the clearing of footpaths is to be passed back to LCC. It was also agreed to add the strimming of the scrub land between Towles Field and the Plantation (3 times a year) and the cutting of the hedge next to the Brook and clearing next to the footpath (3 times a year).

Proposed by Cllr Pickford, seconded by Cllr Saunders with all in favour.

### Public Toilets – Charnwood Borough Council

The consultation document was reviewed. It was agreed that comments were not necessary.

### Memorial Seat – The Orchards Play Area

Cllr Shields has reviewed the play area and suggests that the grassed area maybe suitable for a memorial seat as requested by Mrs Murdoch. Clerk to speak to Sally Eden to check if land in CBC control.

### Springfield Close – Leaves

Cllr Shields advised that leaves needed clearing off the grass verges in front of Springfield Close. Cllr McDermott requested that he arrange this and use leaves on the allotments. All in favour.

## 11. PLANTATION

Cllr Pickford advised that “just do one thing” would be on Sunday 7<sup>th</sup> December, with free Hawthorn bushes to plant. The notelets had been given to friends that have given donations.

## 12. VILLAGE HALL

None.

## 13. BURIAL GROUND / ALLOTMENTS

Cllr Saunders requested a notice be put on the brown bin clarifying what to put in it. Clerk to action.

It was also requested that a letter be sent to Rev Mary Samuel to request a meeting to discuss maintenance and grave diggers. Cllrs Saunders and Shields to attend.

*20:50 Cllr Shepherd left*

## 14. PLAYING FIELD

It was reported that the Pavilion is nearing completion.

## 15. FOOTPATHS AND BRIDLEWAYS

Cllr Irving requested that the clerk arrange for the clearing of the footpaths between Hoton and Cotes and between Cotes and Barrow upon Soar.

## 16. FINANCE

It was noted that a replacement owl could be funded by next years Precept, with reserves to be kept sufficient for any additional work required for Charnwood 2026.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Available funds as at 02/12/08 C £1000.00 R £2922.42 BS £6235.14  
(Pavilion extension funds £566.40 and Plantation funds £1650.14 included)

## 17. AUTHORISATION OF CHEQUES

It was proposed by Cllr McDermott, seconded by Cllr Saunders and carried that the following cheques be authorised and signed:

### To sign this meeting

SLCC	Subscription	£94.00
SR Best	Expenses	£65.26
SR Fields	Plantation	£37.50

## 18. MISCELLANEOUS MATTERS

The Parish Council have been notified by Charnwood Borough Council that the vacancy can now be filled by co-option. Notices to be put on noticeboards.

## 19. PRESS RELEASE

The following items to be included in the press release: Brown bin, Co-option, Charnwood 2026, and the De-pack planning amendment.

There being no further business, the meeting closed at 9.05pm

*Edwards.*  
*DIANA J EDMONDS*  
*6 Jan 2009.*



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**4<sup>TH</sup> NOVEMBER 2008**

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in Burton on the Wolds Village Hall on Tuesday 4<sup>th</sup> November 2008 at 7.30pm

### **Present**

Cllr D Edmonds (Chair)  
Cllr R Shields (Vice chair)  
Cllr D McDermott  
Cllr M Pickford  
Cllr R Saunders  
Cllr A Carr  
Cllr D Irving

Mrs S Best (Parish Clerk)

### **In attendance**

5 electors, Cllr R Shepherd (from 19:55), Cllr J Bokor (from 20:35)

### **1. APOLOGIES FOR ABSENCE**

PC Lynne Gilbertson. PCSO Nigel Ritchie

### **2. DISCLOSURES OF INTERESTS**

Cllr D McDermott	Personal interest in the Plantation as PC representative..
Cllr M Pickford	Personal interest in the Plantation as Chair.
Cllr D Edmonds	Personal interest in the VHMC as Chair.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.

### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

It was reported that in the press Wymeswold airfield had been noted as an alternative to the Eco town at Penbury.

Surveying had been seen at Wymeswold Lane, Hoton.

### **4. MINUTES OF LAST MEETING**

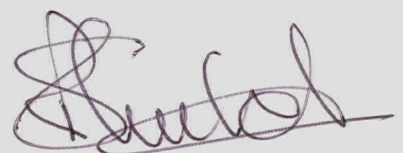
The minutes of the previous Parish Council meeting held on 7<sup>th</sup> October 2008 were accepted as a true and correct record and signed by the Chair. Proposed by Cllr Pickford and seconded by Cllr Shields.

### **5. MATTERS ARISING**

None

### **6. POLICING**

Crime figures report read out in the absence of police representation.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 7. PLANNING

*Cllr R Shepherd arrived at 19:55*

P/99/0856/2 Wymeswold Industrial Park, Burton on the Wolds,  
Site for erection of 2 industrial/warehouse buildings (Class B1/B2/B8).  
Cllr Edmonds advised that matter of the burial ground hedge had been referred to the  
Diocese of Registry by the Church.

It was unanimously agreed to object and retain the right to speak at the plans  
committee meeting. Cllr Shields to draft the letter. The Council reviewed the previous  
correspondence and complaints letter. Cllr Shepherd suggested an email to Brian  
Hayes stating that the complaint letter was to be seen as a formal complaint. It was  
agreed for the clerk to ask Cllr Bokor to request that the application go to a plans  
committee.

P/08/2535/2 Back Lane, Cotes **Granted Conditionally**  
*It was agreed for the clerk to email the planning officer and bring to Charnwood  
Borough Councils attention that 2 accidents have happened within the last fortnight,  
one hitting the wall of the proposed development, and 18 months ago a vehicle hit the  
wall of this development and damaged the wall opposite.*

P/08/2001/2 Manor Lodge Farm, Nottingham Road, BOTW  
*Erection of an agricultural building* **Granted Conditionally**

Charnwood 2026 It was agreed to distribute the Charnwood 2026 leaflets  
with a letter inviting people to comment and advising that the matter will be discussed  
at the Joint Parish Councils meeting on the 18<sup>th</sup> November. Cllr Irving and the clerk to  
distribute to houses in Cotes and Prestwold. Playgroup to distribute to Burton on the  
Wolds. Clerk to arrange for leaflets to be collected from CBC. It was proposed by Cllr  
Irving and seconded by Cllr Pickford to donate £50 to the playgroup for their efforts.  
Vote was six for and one abstention.

*Cllr Bokor arrived at 20:35*

Appeal – P/08/0822/2 – Land at Sowters Lane / Seals Close, BOTW  
It was requested that the clerk write to Hallam Land Management requesting that the  
land be tidied up.

The above planning applications were proposed by Cllr Shields and seconded by Cllr  
Irving.

## 8. TRAFFIC / HIGHWAYS

The installation of the speed tables on Barrow Road are scheduled to start on 17<sup>th</sup>  
November.

Cllr Shepherd read a letter from G Payne (LCC) to Mr J Hindley, detailing the  
agreement to review the HGV routing in the area between the A6006, A6 and A646.

Clerk to write to detail the route via the western bypass, clerk to attempt to refer to the  
paperwork from 1994/95 which detailed route maps for the area.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 9. ENVIRONMENT

Cllr Carr reported that he had spoken to two chainsaw artists and was awaiting quotes from them. An estimate of £500 - £1000 in Oak or Cedar was expected.

*Cllr Bokor and Shepherd left at 21:00*

It was proposed by Cllr Carr and seconded by Cllr Saunders with all in favour to resolve to spend up to £1500 on the replacement Owl. Cllr Shields thanked Cllr Carr for his efforts.

Cllr Carr to continue to monitor the Owl for safety and advise if removal is recommended.

Cllr Edmonds advised that local artist Lucy Kinsella had visited the Orchards site. The proposed sculpture would cost in the region of £12000. Cllr Edmonds to investigate funding options.

An email from Tim Wilson regarding the issues at The Orchards development was read out. It was agreed that a request be made that Dr Gray's memorial seat be positioned further back and reset in cobbles.

The cost of a bus stop at the end of Back Lane in Cotes was discussed. Cllr Irving to survey residents as to whether a bus shelter is wanted. Breakdown of installation and works cost to be requested from LCC.

Land query at the front of The Orchards estate is to be forwarded to LCC.

## 10. PLANTATION

Cllr Pickford reported that the volunteer day last Sunday had 4 volunteers in the morning with Cath Thomson and herself attending in the afternoon. 10 students from Loughborough University are due to help out on 19<sup>th</sup> November. The next volunteer day will be on the first Sunday in December. The next plantation meeting will be held on 11<sup>th</sup> November at 7.30pm. The plantation has received a grant from the community fund.

## 11. VILLAGE HALL

Cllr Edmonds reported that the Village Hall has had new double glazed windows, and the reading room has been decorated. The management committee will be applying to the community fund for a new carpet for the reading room. The Christmas fair will be held on Saturday 29<sup>th</sup> November.

The Parish Council representative on the VHMC is currently vacant.

## 12. BURIAL GROUND / ALLOTMENTS

Cllr Edmonds reported that a hedge layer is to advise on the burial ground hedge. It was agreed to offer to pay for the replacement of the removed fencing.

Clerk to register the spinney on the Breathing Spaces website.

## 13. PLAYING FIELD

The football club have taken on the task of decorating the Pavilion extension.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

It was agreed that the Parish Council would fund hedge cutting on the playing field in the maintenance contract.

## 14. FOOTPATHS AND BRIDLEWAYS

None

## 15. FINANCE

Available funds as at 04/11/08 C £1000.00 R £17220.08 BS £6235.14

(Pavilion extension funds £9970.02 and Plantation funds £1718.49 included)

Cllr Pickford and Cllr Pickford signed the amendment to the standing order for the clerks wages as an interim increase of 2.45% as agreed by the SLCC.

## 16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Carr, seconded by Cllr Saunders and carried that the following cheques be authorised and signed:

### To sign this meeting

Roma	Ground Maint September	£253.80
SR Best	Clerks Expenses	£108.79
Staples	Stamps	£6.48
Staples	Portable Hard Drive	£54.99
Whelband Windows	VHMC Windows	£2440.00
John Unwin	VHMC Electrical	£250.63
Paul Rushforth	Plantation supplies	£80.31
Chris McCahon	Pavilion extension	£11049.25
SWALEC	VH Electric	£64.35
SWALEC	Pavilion Electric	£41.97
R Shields	Planters	£114.55

## 17. MISCELLANEOUS MATTERS

Cllr Edmonds to review "the making and enforcement of byelaws: a consultation" documentation.

Code of conduct review to go into the Round Robin.

Cllr Irving queried what was happening with The Cotes Mill. The clerk advised that the building has returned to its private owners and was no longer believed to be run by the brewery.

Literature on Pride Alarms was passed to Cllr Edmonds to pass to the VHMC.

It was agreed to ask Roma to cut the verges again, if this can be done in dry weather with limited damage to the verges.

The Joint Parish Councils meeting will be hosted by Burton on the Wolds on Tuesday 18<sup>th</sup> November.

Volunteer Action Charnwood AGM – Wednesday 19<sup>th</sup> November. No-one available to attend.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 18. PRESS RELEASE

Owl sculpture – Chainsaw sculptor. Orchards artwork – Lucy Kinsella. VH improvements. Plantation report. Pavilion update.

Cllr Shields gave his apologies for Decembers PC meeting

There being no further business, the meeting closed at 9.45pm



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

7<sup>TH</sup> OCTOBER 2008

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in Burton on the Wolds Village Hall on Tuesday 7<sup>th</sup> October 2008 at 7.30pm

### **Present**

Cllr D Edmonds (Chair) (from 19.45)  
Cllr R Shields (Vice chair)  
Cllr D McDermott  
Cllr M Pickford  
Cllr A Carr  
Cllr D Irving (from 19.40)

Mrs S Best (Parish Clerk)

### **In attendance**

PCSO Nigel Ritchie

### **1. APOLOGIES FOR ABSENCE**

Cllr R Saunders. PC Lynne Gilbertson. Cllr R Shepherd

### **2. DISCLOSURES OF INTERESTS**

Cllr D McDermott	Personal interest in the Plantation as PC representative..
Cllr M Pickford	Personal interest in the Plantation as Chair.
Cllr D Edmonds	Personal interest in the VHMC as Chair.
Cllr D Irving	Personal interest in P/08/2535/2 3 Back Lane, Prestwold

### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

None

### **4. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting held on 9<sup>th</sup> September 2008 were accepted as a true and correct record and signed by the Chair. Proposed by Cllr Pickford and seconded by Cllr Carr.

### **5. MATTERS ARISING**

Barrow Road Traffic Calming is scheduled to start on 27<sup>th</sup> November 2008  
Land adjacent to Sowters Lane – Hallam Land Management – A letter has been received from CBC to advise that there is no breach of planning control. It was requested that the clerk contact Hallam Land Management and ask for them to keep the area tidy.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Signs on B676 – There has been one enforcement for a sign advertising The Landscape Shop

Cotes traffic calming – additional markings have been agreed (as requested by PC)

Cllr John Elliott has tonight resigned as Parish Councillor. A letter of thanks to be sent by the clerk.

Cllr Shields advised that he is standing as Borough Councillor for Hathern and Dishley. If elected he will be considering his position as vice chair of this Parish Council.

19:40 Cllr Irving arrived

## 6. POLICING

PCSO Ritchie advised of the latest police activity, mainly the drugs raid in Hoton.

19:45 Cllr Edmonds arrived

Cllr Edmonds summarised the planning application P/99/0856/2 Wymeswold Industrial Park, Proposed erection of two buildings, and the damage to the burial ground hedge. It was agreed to write a letter to Sturgis Shattock and Mr Blitz (CBC), Cllr Edmonds to draft letter and email to all prior to the clerk sending. Copy of complaint letter to also go to Cllr R Shepherd and Cllr J Bokor. PCSO Ritchie to investigate the hedge damage.

## 7. PLANNING

P/08/2491/2 1 St Andrews close, Burton on the Wolds

Erection of a first floor extension to side and conservatory to rear of dwelling  
**No Objections**

P/08/2535/2 3 Back Lane, Prestwold

Extension and conversion to bungalow and adjoining agricultural outbuilding to for a two storey dwelling

**Objections from the Parish Council on the grounds of the close proximity of the habitable rooms to the A60, need to safeguard occupants from the noise of the A60. The previous planning application, it is understood, was granted because it was claimed that no-one could live that close to the road.**

P/08/2282/2 79 Melton Rd, Burton on the Wolds

***Grant Conditionally***

East Midlands Regional Plan.

It was requested that the clerk re-submit comments.

*Italics denote notifications of planning decisions or additional information.*

The above planning applications were proposed by Cllr Shields and seconded by Cllr McDermott.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## **8. TRAFFIC / HIGHWAYS**

Public rights of way – improvements. We have been asked by LCC to comment on any improvements to the public rights of way on the maps shown. Cllr Pickford advised that the Prestwold cut through was overgrown. Clerk to respond.

Cllr Pickford also advised of the use of Laser Guns on the Prestwold estate.

The recent Sikh 300 festival that attracted 40,000 attendees and had a 5.30am start had not been advertised to the Parish Council. It was requested that the clerk writes to Andy Bamber to note concerns over the lack of communication.

## **9. ENVIRONMENT**

The Owl – Replacement options are being looked into. Cllr Carr advised that a mould could cost £3000, he is in the process of talking to colleges and will report at the next PC meeting. Clerk to advise on cashflow to fund this project.

The artwork at The Orchards estate was discussed. Cllrs Edmonds and McDermott to finalise figures for proposed sheep and any alternatives for next months meeting.

## **10. PLANTATION**

Cllr Pickford reported that the management committee are to meet on 14<sup>th</sup> October, that the latest volunteer day had to be cancelled due to wet weather and that they are finalising the 5 year plan.

## **11. VILLAGE HALL**

Cllr Edmonds reported that the Village Hall has been redecorated in parts. Double glazing is going to be installed. During the half term the reading room floor will be repaired. The VHMC are actively encouraging older users to the village hall. In the future there will be more weekend activities, concerts and fund-raising events. Xmas fair in planning stages for the last Saturday in November.

## **12. BURIAL GROUND / ALLOTMENTS**

See Police section

## **13. PLAYING FIELD**

An email update from Eddie Blount was shown to all.

## **14. FOOTPATHS AND BRIDLEWAYS**

None

## **15. FINANCE**

Available funds as at 07/10/08 C £1000.00 R £11694.01, BS £6200.96.  
(Pavilion extension funds £4215.62 and Plantation funds £2114.25 included)

## **16. AUTHORISATION OF CHEQUES**

It was proposed by Cllr McDermott, seconded by Cllr Pickford and carried that the following cheques be authorised and signed:



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## To sign this meeting

Roma	Ground Maint August (re-invoiced from last month to include VAT)	£649.42
National Forest	Breathing Places	£180.00
Cath Thomson	Plantation / Breathing P	£200.54
Charnwood BC	Building regs	£370.13 (last cq out of date)
Bridge Interiors	Carpet Tiles, Pavilion	£330.88
Paul Rushforth	Work Gloves	£31.10
E -On	Gas – Village Hall	£22.65
JRB Enterprise	Dog Waste Gloves	£38.78
E & B Plumbing	Boiler service – VH	£111.63 (net paid by VHMC)
Roma Landscapes	Ground Maint Sept	£435.92
SR Best	Clerks expenses	£77.13

## **17. MISCELLANEOUS MATTERS**

Joint Wolds PC meeting – Tuesday 18<sup>th</sup> November at 7.30pm, Burton on the Wolds Village Hall, All Councilors welcome.

## **18. PRESS RELEASE**

Resignation of Cllr Elliott. Burial Ground hedge. Preferred development roadshow dates. Owl – any ideas. Artwork – any ideas.

There being no further business, the meeting closed at 9.30pm

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

9<sup>TH</sup> SEPTEMBER 2008

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in Burton on the Wolds Village Hall on Tuesday 9<sup>th</sup> September 2008 at 7.30pm

### **Present**

Cllr D Edmonds (Chair)  
Cllr R Shields (Vice chair)  
Cllr R Saunders  
Cllr M Pickford  
Cllr A Carr  
Cllr D Irving

Mrs S Best (Parish Clerk)

### **In attendance**

3 Electors, Cllr R Shepherd (from 19.40)

#### **1. APOLOGIES FOR ABSENCE**

Cllr D McDermott. PC Lynne Gilbertson.

#### **2. DISCLOSURES OF INTERESTS**

Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr M Pickford	Personal interest in the Plantation as Chair.
Cllr D Edmonds	Personal interest in the VHMC as Chair.

#### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

Mr Oakland summarised his recent email correspondence between DWH, the clerk and himself regarding the play are instillation.

Mrs Staples brought in school wear to show the owl logo. It was confirmed that the Owls replacement structure would be another Owl.

It was agreed that costings for a replacement Owl will be brought for next months PC meeting.

#### **4. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting held on 1<sup>st</sup> July 2008 were accepted as a true and correct record and signed by the Chair. Proposed by Cllr Shields and seconded by Cllr Saunders.

#### **5. MATTERS ARISING**

None



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 6. POLICING

The police report was read to all, as no police present.

## 7. PLANNING

P/08/2282/2	79 Melton Road, Burton on the Wolds	No Objections
P/08/1777/2*	Heatherfield Farm, 193 Melton Rd, Burton on the Wolds	No Objections
P/08/2001/2*	Manor Lodge Farm, Nottingham Rd, Burton on the Wolds	No Objections
P/08/2154/2*	23 Springfield Close, Burton on the Wolds	No Objections
P/08/1699/2	267 Melton Road, Burton on the Wolds	Granted

*Italics denote notifications of planning decisions or additional information.*

*\* Items were agreed during the summer break via email, post and noticeboard notifications.*

The above planning applications were proposed by Cllr Irving and seconded by Cllr Saunders.

### Appeals -

P/08/0015/2 267 Melton Road, Burton on the Wolds.

It was agreed that no further comments are necessary from the Parish Council.

### Enforcement updates -

Sowters Lane - Hallam Land Management. Enforcement at CBC informed.

Airfield Noise Complaints - It was agreed to set up a PC email address for copies of airfield noise complaints. It was also agreed to reiterate who to contact if a noise nuisance was being experienced, and how to complain.

It was requested that the clerk write to Helen Robinson to query who calibrates the noise monitoring equipment.

B676 advertising signage - Enforcement at CBC informed

Airfield (portacabins) - Cllr Shields summarised the previous liaison meeting minutes regarding the portacabins. Clerk reported that Peter Blitz of CBC Planning control is aware of the lack of planning permission. It was requested that the clerk write to Andy Bamber (Agents for Prestwold Estates) and Helen Robinson (CBC) with copies to Peter Blitz, Cllr Shepherd, Cllr Bokor and Bev Green. Cllr Irving advised that he had read in a free paper an article on a windfarm development between Cotes and Hoton, Cllr Irving to investigate further.

East Midland Regional Plan - Proposed Changes. It was agreed that all Councillors would email comments to the clerk prior to next months meeting.

## 8. TRAFFIC / HIGHWAYS

B676 - Update - concerns have again been expressed over noise of HGVs. Cllr McDermott (absent) is looking into night time ban. Clerk to write to Transport

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Management regarding the signage from Loughborough and to the Road Haulage Association for advise.

Barrow Road Speed Reduction Scheme, to go ahead in half term.

A60 Cotes – Traffic Calming Scheme proposal agreed with additional road markings from Loughborough direction.

Cotes Bus Stop – Update. Bus stop is being made permanent and schemes for a shelter are being investigated.

## 9. ENVIRONMENT

Play area DWH – Cllr Carr discussed the sole use of non-toddler swings at the new play area. It was agreed to put this in the Link to determine if toddler swings are required instead of child swings.

Mike Oakland raised various concerns re contractor and skip parking whilst the play area was being done. Agreed for clerk to write to Tim Wilson (DWH) regarding the upset to local residents.

## 10. PLANTATION

Cllr Pickford reported that the management plan is being updated. Bridges have been laid. The next meeting is due on 10<sup>th</sup> September.

## 11. VILLAGE HALL

Cllr Edmonds reported that the Village Hall has been repainted, that wet rot has been found in the reading room and is scheduled to be rectified. An energy efficiency survey has been done.

## 12. BURIAL GROUND / ALLOTMENTS

A summary of the cutting down of the burial ground hedge was given.

Spinney to be put on the agenda for next month.

Wymeswold land / footpath is overgrown. Clerk to contact LCC highways.

## 13. PLAYING FIELD

Pavilion update – report from Eddie Blount

Replacement Pavilion door – Request for Parish Council to fund. Cost will be about £800. Item deferred until PC budgets are confirmed.

## 14. FOOTPATHS AND BRIDLEWAYS

Pathway between Cotes and Barrow needs scrapping and hedge cutting back. Clerk to arrange with LCC highways.

Cllr Shepherd left at 21.10

## 15. FINANCE

Available funds as at 04/09/08 C £1000.00 R £1425.75, BS £10200.96.

(Pavilion extension funds £7355.00 and Plantation funds £2064.25 included)



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Edmonds, seconded by Cllr Carr and carried that the following cheques be authorised and signed:

### Signed between meetings

Severn Trent Water	Pavilion	£50.20
SWALEC	Village Hall Electric	£56.88
SWALEC	Pavilion Electric	£45.19
Roma	Ground Maint June	£477.05
Roma	Ground Maint July	£446.50
HAGS	PFA pedals	£23.51
Clement Keys	External Audit	£334.88
Chris McCahon	Pavilion Extension	£6000.00 (awaiting grant)
Leics Wildlife Sales	Plantation Management	£352.50
Severn Trent Water	Burial Ground	£21.02
Severn Trent Water	Allotments	£115.14 (meter to check)
DM Chainsaws	Plantation	£1410.00
DS Woodworking	Noticeboards	£575.00
AON Ltd	Village Hall Insurance	£986.35
SR Best	Expenses	£61.50

It was proposed by Cllr Shields, seconded by Cllr Saunders and carried that the following cheque be authorised and signed:

### To sign this meeting

Roma	Ground Maint August	£552.70
------	---------------------	---------

## 17. MISCELLANEOUS MATTERS

RCC Leicestershire and Rutland Best Village Competition. Runners up in "people category".

Joint Strategic Needs Assessment – Leicestershire Together. Round robin.

Consultation on proposals to develop day services for disabled people. No

Community Health Services Review – Public Consultation. Email link to all.

Launch of the new Leicestershire Performance Framework.

Leicestershire County and Rutland Primary Care Trust AGM - Thursday 25 September at 5.00 pm at Burbage.. No

Charnwood Road Safety Committee – Tuesday 11<sup>th</sup> November 7pm. John Hindley to attend.

Joint Wolds PC meeting – Tuesday 30<sup>th</sup> September 7.30pm Cllrs Edmonds, Irving and Saunders to attend.

Heritage Warden – The Final Review Conference - 17<sup>th</sup> October.

RCC AGM – Thursday 25<sup>th</sup> September – Oakham

RCC Election

## 18. PRESS RELEASE

Joint Wolds meeting, Airfield noise complaints, LDF.

There being no further business, the meeting closed at 9.40pm

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**1<sup>ST</sup> JULY 2008**

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in Burton on the Wolds Village Hall on Tuesday 1<sup>st</sup> July 2008 at 7.30pm

### **Present**

Cllr R Shields (Vice chair)  
Cllr R Saunders  
Cllr M Pickford  
Cllr A Carr  
Cllr D McDermott  
Cllr D Irving

Mrs S Best (Parish Clerk)

### **In attendance**

1 Elector, Cllr J Bokor (from 20.35)

#### **1. APOLOGIES FOR ABSENCE**

Cllr D Edmonds, Cllr J Elliott, Cllr R Shepherd and Cllr J Bokor. PC Lynne Gilbertson (received post meeting).

#### **2. DISCLOSURES OF INTERESTS**

Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr M Pickford	Personal interest in the Plantation as Chair.
Cllr D McDermott	Personal interest in the Plantation as PC representative..

#### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

Mr Pickford advised the Parish Council of conversations he has had with Charnwood Borough Council regarding the complaints procedure for noise and planning violations at the airfield. He advised that statutory noise complaints should be directed to Bev Green, with planning infringements to Helen Robinson.

#### **4. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting held on 3<sup>rd</sup> June 2008 were accepted as a true and correct record and signed by the Chair. Proposed by Cllr Saunders and seconded by Cllr Carr.

#### **5. MATTERS ARISING**

None

#### **6. POLICING**

No police present at meeting.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 7. PLANNING

*P/08/1196/2 4 Sowters Lane, Burton on the Wolds*

*Erection of an extension to front of dwelling. Granted Conditionally*

*P/08/1427/2 20 Sowters Lane, Burton on the Wolds*

*Erection of a single storey extension to front of dwelling. Granted Conditionally*

*Italics denote notifications of planning decisions or additional information.*

## 8. TRAFFIC / HIGHWAYS

An Email had been received from a local resident asking if the traffic problem can be addressed from an environmental aspect, agreed to forward this to environmental health and John Hindley (BURSAG). Cllr McDermott to investigate the possibility of a night time ban on HGVs.

Roma have reported that cars have been parking on verges recently, which hinders grass cutting. Cllr Shields to monitor situation.

Cllr Shields reported that the footpath from the B676 to Springfield Close is overgrown and needs weedkilling. Clerk to contact LCC.

He also reported that tree roots are breaking the tarmac outside of 2 Springfield Close. Clerk to contact LCC.

A watermain had burst outside of 8 Springfield Close recently. Now fixed.

## 9. ENVIRONMENT

Charnwood Design Awards – It was agreed to nominate 19 Loughborough Road and the play area at Towles Fields.

Large saplings are growing in the verge near Lions Head fountain which is hindering maintenance of this area.. Cllr Carr to arrange with residents of Hall Drive to clear this area.

It has been requested that Dr Grays memorial seat is reset in cobbles and the surrounding area cleared. David Wilson Homes are arranging this.

The clerk advised that the new play area at The Orchards should be installed and ready for use by the school holidays.

The hedge bordering 1 Hubbard Close and the B676 is to be jointly maintained by LCC and DWH.

Cllr Shields requested that the clerk contact LCC highways regarding the overgrown signs on the B676.

Cllr McDermott updated the Parish Council on the artwork project for the Orchards, and showed photos of possible sculptures. Clerk to forward plan of The Orchards play area to Cllr McDermott.

It was advised that the planting at the rear of the Orchards is overgrown. Clerk to contact DWH.

Cllr Saunders advised that the balancing pond verge has not been cut for some weeks. Clerk to chase.

The hedge to the end of Wymeswold Lane is badly overgrown. Clerk to arrange for LCC to send an enforcement notice.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Cllr Shields advised that farm fencing has been put up on the B676 towards Six Hills. Clerk to speak to planning.

Signage has again been put up outside of the restaurants. Clerk to contact the planning enforcement team.

## **10. PLANTATION**

Cllr Pickford reported that the best village judges seemed impressed with the plantation.

## **11. VILLAGE HALL**

The new noticeboards have been installed at £100 reduced price due to size error. Easylin surface to be installed soon.

Following a recent rowdy party at the Village Hall, a letter from Diana Edmonds had been sent to local residents. Letting agreement had been sent to Cllr Shields. Both were reviewed by the Parish Council. It was agreed to stress the importance of calling the police on 999 if an incident / disturbance is taking place.

Cllr McDermott advised that the Owl is now hollow throughout the head and wings. Prices to reproduce the sculpture in a bronze resin would be approx. £3500 + carriage and installation. Cllr McDermott to contact the university and / or the art college. Discuss again in September's meeting.

## **12. BURIAL GROUND / ALLOTMENTS**

Cllr Saunders advised that clods of mud had been left after the recent burials, which were left mounded and uneven. Clerk to complain to the church and also chase Richard Evetts (PCC) regarding the order of a new brown bin.

## **13. PLAYING FIELD**

Clerk gave a Pavilion update, the roof is near completion. Window frames and internal doors will be in shortly.

Cllr Saunders reported that the PFA are considering adult sports / fitness equipment for the next stage of the playing field improvements.

Cllr Saunders declared a prejudicial interest in the next item.

Cllr Saunders advised that a pair of replacement pedals are required for the roundabout at an approximate cost of £30 each and requested the cost to be met by the Parish Council. Proposed by Cllr McDermott and seconded by Cllr Carr and agreed by all.

## **14. FOOTPATHS AND BRIDLEWAYS**

It was requested that the clerk arrange for Roma to cut the footpath along the brook.

## **15. FINANCE**

Available funds as at 30/06/08 C £1000.00 R £4084.93, BS £10133.39.  
(Pavilion extension funds £7355.00 and Plantation funds £2762.25 included)



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Pickford, seconded by Cllr McDermott and carried that the following cheques be authorised and signed:

### To sign this meeting

EON	VH Electric	£244.10
John Unwin	VH works	£229.64
Staples	Stationary	£47.48
SR Best	Expenses	£27.90
Chris McCahon	Pavilion extension	£6000.00
Chris McCahon	Pavilion extension	£7212.87

## 17. MISCELLANEOUS MATTERS

Remuneration scheme for Town and Parish Councils. Chair allowance £4.17 per month, paid for by PC. It was unanimously agreed not to pay this allowance at the present time.

County Service - 19<sup>th</sup> October - 10.30am - agreed to forward to Cllr Edmonds.

Code of Conduct clarification regarding personal and prejudicial interest in regard to representing the Parish Council on other committees.

## 18. PRESS RELEASE

Police advice re party /disturbance (999), Information pack / new residents, Repair / replace Owl.

There being no further business, the meeting closed at 9.05pm

*Edmonds*  
DJ EDMONDS

---

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**3<sup>RD</sup> JUNE 2008**

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in Burton on the Wolds Village Hall on Tuesday 3<sup>rd</sup> June 2008 at 7.35pm

### **Present**

Cllr D Edmonds (Chair)  
Cllr R Shields (Vice chair)  
Cllr R Saunders  
Cllr M Pickford  
Cllr A Carr  
Cllr D McDermott

Mrs S Best (Parish Clerk)

### **In attendance**

1 Elector.

### **1. APOLOGIES FOR ABSENCE**

Cllr D Irving, Cllr J Elliott, Cllr R Shepherd and Cllr J Bokor

### **2. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in VPMC as chair.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr M Pickford	Personal interest in the Plantation as Chair.
Cllr D McDermott	Personal interest in the Gardening Club as Chair.

### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

None

### **4. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting, Parish Council AGM, Parish meetings of Burton on the Wolds, Cotes and Prestwold, all held on 6<sup>th</sup> May 2008 were accepted as a true and correct record and signed by the Chair. Proposed by Cllr Saunders and seconded by Cllr McDermott.

### **5. MATTERS ARISING**

The clerk advised that the internal audit is now complete.

It was queried whether all Parish Meetings can be merged into one. It was requested that the clerk canvas Cotes and Prestwold residents to see if they wish for the meeting to be held in their own villages. A decision to be made later in the year.

Cllr Edmonds thanked Cllr Shields for his hard work in the last year as Chair.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 6. POLICING

No police present at meeting.

## 7. PLANNING

P/08/1196/2 4 Sowters Lane, Burton on the Wolds

Erection of an extension to front of dwelling. No objections in review period.  
Advertised on noticeboards and website and reviewed by Councillors

P/08/1427/2 20 Sowters Lane, Burton on the Wolds

Erection of a single storey extension to front of dwelling. No Objections.

P/07/2579/2 19 Loughborough Road, Burton on the Wolds

*Granted Conditionally*

P/07/3126/2 19 Loughborough Road, Burton on the Wolds.

*Granted Conditionally*

P/08/0822/2 Land off Seals Close and Sowters Lane, BOTW

*Refused\**

P/08/1105/2 Manor Lodge Farm, Nottingham Road, BOTW

*Do not make tree preservation order*

*Italics denote notifications of planning decisions or additional information.*

\* It was requested that the clerk contact Charnwood Borough Council Enforcement team as the land is badly overgrown and not maintained to a good standard.

## 8. TRAFFIC / HIGHWAYS

Barrow Road – Traffic Calming. Letter received from LCC agreeing to two tables on Barrow Rd, subject to consultation and engineers report.

Highways issues – Cotes. The clerk reported on a recent meeting with Mike Sheldrake (LCC), Cllr R Shepherd, Cllr D Irving and clerk.

Traffic issues – B676 - Burton on the Wolds. Review of new information from John Hindley. Mr Hindley spoke to the Parish Council about the amount of traffic, HGVs and buses on the B676. Correspondence from the police and LCC was also reviewed.

Towles Fields / Plantation verge. It was proposed by Cllr Saunders and seconded by Cllr Pickford to add this area to the maintenance schedule.

## 9. ENVIRONMENT

ENABLE – Act on CO<sub>2</sub>. Details of funding and project ideas. Clerk to review application.

Airfield Liaison Meeting. Minutes from Andrew Granger were displayed. Clerk to email these to all Parish Councillors. Cllr Shields reported on the meeting.

It was requested that the clerk contact Helen Robinson (CBC) to ask how many complaints have been made regarding the noise at the airfield.

It was advised that the Wymeswold Lane entrance is now being used by the contractors who are building the Bunds.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Best Village Competition. The clerk advised that judging will be on Monday 16<sup>th</sup> June 10.00 – 11.15 starting with three judges at the Village Hall. Cllr Edmonds, Cllr Pickford, Cllr Saunders and the clerk to attend. Cllr Carr will confirm his attendance.

It was reported that a car had been using the track last Sunday and some months ago in the evening. Clerk to advise Andrew Bamber (Agents to the Prestwold Estate).

It was requested that the clerk contact Charnwood Borough Council regarding the overgrown hedge on Brook Street.

The hedge at 1 Hubbard Close is still overgrown. Clerk to chase David Wilson Homes.

Cllr Edmonds reported that an artist is to visit the DWH site shortly.

## **10. PLANTATION**

Cllr Pickford advised that the Breathing Places grant has been extended by 3 months.

The roots of the Snowberry has been dug up. Bridges over ditches are being considered.

A total of 360 volunteer hours have been given over the last year.

## **11. VILLAGE HALL**

Cllr Edmonds advised that the VHMC had agreed to decorate the Village Hall in the Summer, the floor will also be polished. She also advised that an energy survey had been scheduled.

Cllr McDermott advised that the Millennium Garden will be mulched.

## **12. BURIAL GROUND / ALLOTMENTS**

It was advised that the allotments are fully subscribed.

## **13. PLAYING FIELD**

An update on the building works was given by the clerk. The builder is currently waiting for the roof trusses to arrive. Payment has so far been paid up to DPC.

Cllr Carr advised of a problem he encountered with children at the play area.

## **14. FOOTPATHS AND BRIDLEWAYS**

Wymeswold Lane to The Orchards needs strimming. Clerk to contact Roma.

## **15. FINANCE**

Available funds as at 31/05/08 C £1000.00 R £4199.80, BS £14133.39.

(Pavilion extension funds £7355.00 and Plantation funds £1888.86 included).

Clerk to check that the Bank Accounts are still the best ones available.

## **16. AUTHORISATION OF CHEQUES**

It was proposed by Cllr Pickford, seconded by Cllr Carr and carried that the following cheques be authorised and signed:





# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## To sign this meeting

CPRE	subscription	£28.00
Roma	April maintenance	£357.20
Roma	May maintenance	£660.35
E & B Plumbing	VH	£129.25
Trevor Todd	Audit	£50.00
Staples	Stationary	£48.86
ICO	Data Protection Register	£35.00
AON	PFA PL Insurance	£496.28
Allianz	PC Insurance	£2009.84
SR Best	Expenses	£47.89

## 17. MISCELLANEOUS MATTERS

Cllr Campbell – New Mayor of Charnwood. Clerk to email Cllr Elliott the contact details.

SLCC “annual policy and technical update” conference – 17/07/08. Cllr Edmonds and the clerk expressed an interest. Both to advise and book if wanted.

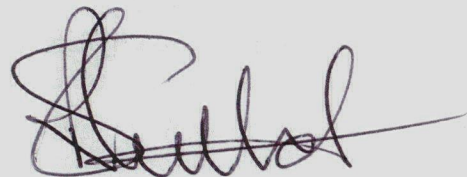
Charnwood Road Safety Committee – 12/08/08 7pm. John Hindley to attend. Clerk to forward email to Cllr Shields who expressed an interest in attending.

It was proposed by Cllr Shields and seconded by Cllr McDermott that the Parish Council take their annual break in August, so the Parish Council will meeting on 1<sup>st</sup> July and then on 2<sup>nd</sup> September. If urgent matters arise a meeting will be scheduled between these dates.

## 18. PRESS RELEASE

Noise contact at the airfield. Meeting at the airfield. Website. New Noticeboards.

There being no further business, the meeting closed at 9.20pm



# COTES PARISH

## ANNUAL PARISH MEETING MINUTES

**6<sup>TH</sup> MAY 2008**

Minutes of an annual meeting of the Parish of Cotes held in the Village Hall, Burton on the Wolds on Tuesday 6<sup>th</sup> May 2008 at 7.00pm

### **Present**

Cllr R Shields (Chairman)  
Cllr D Edmonds  
Cllr D McDermott  
Cllr D Irving  
Cllr J Elliott  
Cllr R Saunders  
Cllr A Carr

Mrs S Best (Parish Clerk)

### **In attendance**

3 Electors

#### **1. APOLOGIES FOR ABSENCE**

Cllr M Pickford

#### **2. MINUTES OF LAST MEETING**

The minutes of the previous meeting 8th May 2007, had been accepted as a true and correct record and signed by the Chairman on 5<sup>th</sup> June 2007.

#### **3. MATTERS ARISING FROM THOSE MINUTES**

None

#### **4. CHAIRMAN'S REPORT**

Deferred reading until Burton on the Wolds Parish Meeting

#### **5. OPEN FORUM**

No matters were raised.

There being no further business, the meeting closed at 7.05 pm



# PRESTWOLD PARISH

## ANNUAL PARISH MEETING MINUTES

6<sup>TH</sup> MAY 2008

Minutes of an annual meeting of the Parish of Prestwold held in the Village Hall, Burton on the Wolds on Tuesday 6<sup>th</sup> May 2008 at 7.10pm

### **Present**

Cllr R Shields (Chairman)  
Cllr D Edmonds  
Cllr D McDermott  
Cllr D Irving  
Cllr J Elliott  
Cllr R Saunders  
Cllr A Carr

Mrs S Best (Parish Clerk)

### **In attendance**

3 Electors

#### **1. APOLOGIES FOR ABSENCE**

Cllr M Pickford

#### **2. MINUTES OF LAST MEETING**

The minutes of the previous meeting 8th May 2007, had been accepted as a true and correct record and signed by the Chairman on 5<sup>th</sup> June 2007.

#### **3. MATTERS ARISING FROM THOSE MINUTES**

None

#### **4. CHAIRMAN'S REPORT**

Deferred reading until Burton on the Wolds Parish Meeting

#### **5. OPEN FORUM**

Cllr Shields requested that the clerk contact Ausden Clark regarding the school bus pick-up point in Prestwold as it is felt to be a hazardous place to stop.

There being no further business, the meeting closed at 7.10 pm

# BURTON ON THE WOLDS PARISH

## ANNUAL PARISH MEETING MINUTES

6<sup>TH</sup> MAY 2008

Minutes of an annual meeting of the Parish of Burton on the Wolds held in the Village Hall, Burton on the Wolds on Tuesday 6<sup>th</sup> May 2008 at 7.15pm

### **Present**

Cllr R Shields (Chairman)  
Cllr D Edmonds  
Cllr D McDermott  
Cllr D Irving  
Cllr J Elliott  
Cllr R Saunders  
Cllr A Carr

Mrs S Best (Parish Clerk)

### **In attendance**

3 Electors

#### **1. APOLOGIES FOR ABSENCE**

Cllr M Pickford

#### **2. MINUTES OF LAST MEETING**

The minutes of the previous meeting 8th May 2007, had been accepted as a true and correct record and signed by the Chairman on 5<sup>th</sup> June 2007.

#### **3. MATTERS ARISING FROM THOSE MINUTES**

None

#### **4. CHAIRMAN'S REPORT**

The Chairman's Report was read by Cllr Shields.

#### **5. OPEN FORUM**

It was advised by Cllr Shields that the construction of the bunds on the airfield have started.

The current heavy goods traffic problems in Burton on Wolds was discussed and agreed to add the Parish Councils views to the press release.

Clarification of the Best Village Competition was given.

Distribution of minutes, notices and press releases was clarified.

There being no further business, the meeting closed at 7.25 pm



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## CHAIRMAN'S REPORT

**2008 / 2009**

I should like to take the opportunity of this Annual Parish Meeting to update you on some of the key activities which the Burton on the Wolds, Cotes and Prestwold Parish Council has undertaken during 2008/2009. This year, as always, the main activities of the Parish Council have related to improving the amenities within our villages and protecting those amenities and the lifestyle of the communities we represent.

### **Improvements to Village Amenities**

The Orchard Development on Melton Road in Burton on the Wolds is now complete and largely occupied and the Section 106 funds paid by the developer have been put to good use within the village. The children's play area has been constructed and is being well used. The Pavilion on the Playing Fields has been extended, using Section 106 funds together with a variety of grant funding. The Pavilion will be formally opened in June 2009, providing improved changing areas for sports teams using the Fields, and an improved facility for the use of all the village.

The ongoing maintenance programme for Burton's Village Hall has continued: new doubled glazed windows have been installed and the Reading Room has been redecorated and re-carpeted. New notice boards have been installed outside the Village Hall, one specifically for Parish Council information and the other for notices about local events. The Gardening Club has continued to maintain the Millennium Garden around the Village Hall for us all to enjoy: the Parish Council has provided funds for new plants – but expertise and hard work have been contributed by Club Members. Similarly, the planters which are now such an attractive feature of the village are funded by the Parish Council but are maintained by Robert Shields, one of our Parish Councillors.

The Plantation, an area of woodland owned by the village, has seen considerable improvements this year; a significant grant from Breathing Places has supported the work of local volunteers. A second funding allocation from Breathing Places will be used for the Woodland Fun Day to be held on 7<sup>th</sup> June.

The Parish Council manages the contract for cutting grass verges and open green space within the villages and we monitor the performance of this contract on an ongoing basis, making adjustments to the specification if required. This year, we have reviewed the appearance of the burial ground in Burton on the Wolds and plan a number of improvements, working closely with the Parochial Church Council on this issue.

### **Traffic Issues**

The noise from traffic is a key issue in our villages and the Parish Council has continued, this year, to press for improvements in our road systems. A vehicle



# **BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL**

activated speed sign has at last been installed at Cotes, together with “dragons’ teeth” road markings; the traffic calming scheme has also been installed on Barrow Road in Burton with the aim of reducing vehicle speed near the school. We continue to monitor traffic issues and are pleased to be able to work with BURSAG in this area.

## **Planning and Development**

Charnwood Borough Council consults the Parish Council on all planning applications in our parishes and our policy is not to oppose unless there are overriding issues affecting the community, or they are not in accordance with the Burton Village Design Statement. This year, the Parish Council strongly opposed an application to construct two large buildings on Wymeswold Industrial Park because of our concerns about the potential increase in traffic to and from the Industrial Park if construction were permitted. Our concerns were echoed by our Parish Councils in the area and the Application was, ultimately, withdrawn.

The Parish Council also wrote to oppose a large scale housing development on the land around Cotes, Prestwold and Burton on the Wolds. The proposed development was one option discussed in the Draft East Midlands Regional Plan – and one which the Council felt would be detrimental to the residents of our villages. We continue to monitor all planning and development applications to ensure that the interests of our communities are addressed.

## **Noise from Wymeswold Airfield**

During the year, the Parish Council has continued to express concerns relating to the noise levels originating from activities on the Airfield. Peter Blitz and Helen Robinson from Charnwood Borough Council came to one of our Council meetings to discuss the situation and to clarify what action they are taking to ensure that noise levels are minimised. We now have clear guidance about action to be taken if residents are concerned by noise levels and are in regular communication with Council officers and Members about the concerns of residents.

## **Thank you**

Finally, I should like to thank the members of the Parish Council and the Parish Clerk for their support throughout the year. This year, John Elliott resigned from the Council: we will really miss John’s energy and enthusiasm. In his place, we welcome Warwick Best.

We are a relatively small Parish Council, but we have achieved a great deal this year for the communities we represent. I hope that my report demonstrates how closely we work with so many organisations and individuals within our communities. Thank you, all.

**Diana Edmonds**

**Chairman 2008/2009**



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## ANNUAL COUNCIL MEETING MINUTES

**6<sup>TH</sup> MAY 2008**

Minutes of an annual meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in the Village Hall, Burton on the Wolds on Tuesday 6<sup>th</sup> May 2008 at 7.25pm

### **Present**

Cllr R Shields (Chairman)  
Cllr D Edmonds  
Cllr D McDermott  
Cllr D Irving  
Cllr A Carr  
Cllr J Elliott  
Cllr R Saunders

Mrs S Best (Parish Clerk)

### **In attendance**

Cllr J Bokor, Cllr R Shepherd, PCSO N Ritchie and colleague (all 20.00), 3 Electors

### **1. ELECTION OF CHAIRMAN**

Cllr Edmonds was nominated by Cllr Elliott as Chairman for the next twelve months, proposed by Cllr Elliott and seconded by Cllr Saunders. Cllr McDermott abstained. Remainder in favour.

### **2. ELECTION OF VICE CHAIRMAN**

Cllr Shields was nominated by Cllr Elliott as Vice Chairman for the next twelve months, proposed by Cllr Elliott and seconded by Cllr Saunders. All in favour.

### **3. APOLOGIES FOR ABSENCE**

Cllr M Pickford

### **4. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in VHMC as chair and in the Plantation as PC representative.
Cllr R Shields	Personal interest in the Plantation as PC representative.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr J Elliott	Personal interest in VHMC as PC representative and in Village Community Fund as Chair.
Cllr D McDermott	Personal interest in the Gardening Club as Chair.

### **5. MINUTES OF LAST MEETING**

The minutes of the annual meeting on 8th May 2007, was previously accepted as a true and correct record and had previously signed by the Chairman. (5<sup>th</sup> June 2007)

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## **6. MATTERS ARISING**

None

## **7. ELECTION OF DELEGATES TO OTHER BODIES**

The following delegates were elected to the listed group.

- Burton on the Wolds Playing Fields Association Management Committee  
Cllr R Saunders. Proposed Cllr Shields, seconded Cllr Carr. All in favour.
- Burton on the Wolds Village Hall Management Committee  
Cllr J Elliott. Proposed Cllr Carr, seconded Cllr Saunders. All in favour.
- Burton on the Wolds Plantation Management Committee (3)  
Cllrs McDermott, Pickford and Carr. Proposed Cllr Shields, seconded Cllr Elliott. All in favour.
- Association of Airport Related parish Councils  
No permanent representation
- Joint Wolds Councils  
Cllr Irving. Proposed Cllr Carr, seconded Cllr Saunders. All in favour.
- British Gypsum Liaison Committee  
No permanent representation
- Wymeswold Airfield Liaison Group  
Cllr Elliott. Proposed Cllr Carr, seconded Cllr Saunders. All in favour.

## **8. APPOINTMENT OF INTERNAL AUDITOR**

It was agreed to appoint Trevor Todd as Internal Auditor. Proposed by Cllr Shields, seconded by Cllr Saunders. All in favour.

## **9. INVENTORY OF PARISH PROPERTY, EQUIPMENT AND END OF YEAR FINANCES**

The inventory was distributed. It was requested that the pavilion be revalued on completion and that the Owl be removed from cover. The total assets total £178868. The end of year finances were agreed and signed by the chair. All above proposed by Cllr Shields, seconded by Cllr Saunders with all in favour.

## **10. REVIEW OF RISK MANAGEMENT**

Insurance details were confirmed to the council. Acceptance of the Risk Management was proposed by Cllr Saunders, seconded by Cllr Carr with all in favour.

## **11. REVIEW OF FINANCIAL CONTROLS**

It was proposed by Cllr Saunders to retain the existing financial controls, seconded by Cllr Carr with all in favour.

There being no further business, the meeting closed at 8.10 pm



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## INVENTORY

Description	2009/2010	Retained Risk
Timber bus shelters	2310	
Timber Notice Boards (3)	962	
Notice Board (Burial Ground)	584	
Notice Board (Plantation)	411	
Timber seats (5)	1285	
Seat (centre of village)	879	
Taps (2)	534	
Lamp Posts	2036	
Millennium Bench	688	
Arun Bus Shelter	3130	
Dog Glove Dispenser		173
Wall Mounted Litter Bin (VH)		87
Flagpole and flags	548	
Handbells (19)	2218	
Pavilion	87648	
Garage	3080	
Reconditioned sports motor roller	1082	
Filing Cabinet		40
Laptop	1030	
Projector	515	
Laminator		150
War Memorials	1442	
'Owl' Sculpture		Nil
Railings and Gates	4720	
<u>Towles Fields</u>		
Playground equipment	52305	
Cricket sight screens	488	
Perimeter fencing of tennis courts*		3378
Timber seats (2)	334	
Timber picnic tables (2)	878	
Safety surfaces	10600	
Basketball posts and nets (2)	4496	
Soccer mini goals (2)	516	
Pavilion Clock	422	
<b>Total</b>	<b>185141</b>	<b>3828</b>
<b>Grand Total of Assets</b>	<b>188969</b>	

\* Unable to insure to all risk, if insured would be vehicular impact only.

Correct as at 31/03/09

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## FIXED ASSETS 2009

### LAND

Allotments — Historical Value (1976)	1132	
		<u>1132</u>

### FIXTURES AND FITTINGS (Insured Values over £1000)

Bus Shelters	5440	
Handbells	2218	
Sports Motor Mower	1082	
Garage	3080	
Pavilion	87648	
Lampposts	2036	
Rolls of Honour	1442	
Railings and Gates	4720	
Play Equipment	52305	
Basketball Posts and Nets	4496	
Safety Surfaces	10600	
Laptop	1030	
		<u>176097</u>
		<u>177229</u>



Burton on the Wolds, Cotes and Prestwold Parish Council. Private and Confidential.  
**Outturn Forecast 2008/9**

	Budget	Apr-Dec Actual	Jan – Mar Actual	Full Year	Excess (Shortfall)
	£	£	£	£	£
<b>Income</b>					
Rates Precept	£19,000.00	£19,000.00	£0.00	£19,000.00	£0.00
Allotments rents	£300.00	£300.00	£0.00	£300.00	£0.00
Cricket Club	£310.00	£320.00	£0.00	£320.00	£10.00
Burial ground	£150.00	£258.00	£151.00	£409.00	£259.00
Bank Interest	£150.00	£169.29	£82.26	£251.55	£101.55
Misc.	£1,150.00	£1,240.54	£370.33	£1,610.87	£460.87
<b>Total Income</b>	<b>£21,060.00</b>	<b>£21,287.83</b>	<b>£603.59</b>	<b>£21,891.42</b>	<b>£831.42</b>
<b>Expenditure</b>					
Admin					
Clerks Salary	£4,765.00	£3,562.44	£1,187.49	£4,749.93	£15.07
Clerks Travel	£350.00	£315.24	£98.62	£413.86	-£63.86
Office Accom	£375.00	£281.25	£93.75	£375.00	£0.00
Telephone	£425.00	£334.46	£113.10	£447.56	-£22.56
Postage	£30.00	£23.86	£14.77	£38.63	-£8.63
Insurance	£2,050.00	£2,009.84	£0.00	£2,009.84	£40.16
Office Supplies	£450.00	£222.23	£164.06	£386.29	£63.71
Subscriptions	£170.00	£157.00	£41.00	£198.00	-£28.00
Audit Fee	£450.00	£335.00	£0.00	£335.00	£115.00
Election Expenses	£0.00	£0.00	£0.00	£0.00	£0.00
Sundry	£200.00	£0.00	£72.10	£72.10	£127.90
<b>Subtotal Admin</b>	<b>£9,265.00</b>	<b>£7,241.32</b>	<b>£1,784.89</b>	<b>£9,026.21</b>	<b>£238.79</b>
Playing Field	£2,050.00	£1,882.11	£134.30	£2,016.41	£33.59
Village Hall	£2,250.00	£1,828.94	£402.20	£2,231.14	£18.86
Footpaths / Open Spaces	£1,141.00	£973.70	£114.40	£1,088.10	£52.90
Burial Ground	£675.00	£646.02	£9.38	£655.40	£19.60
Plantation	£0.00	£0.00	£0.00	£0.00	£0.00
Free Resources	£5,000.00	£575.00	£433.60	£1,008.60	£3,991.40
Misc.	£679.00	£417.96	£339.83	£757.79	-£78.79
<b>Total Expenditure</b>	<b>£21,060.00</b>	<b>£13,565.05</b>	<b>£3,218.60</b>	<b>£16,783.65</b>	<b>£4,276.35</b>
<b>Excess of income over expenditure</b>	<b>£0.00</b>			<b>£5,107.77</b>	<b>£5,107.77</b>

# Plantation Management Committee Accounts

(included in Burton on the Wolds, Cotes and Prestwold Parish Council Accounts)

Date	Details	Debit	Credit	Balance	Breathing Spaces
28/01/2008	Subs		£120.00	£5,730.15	No £4,931.36
28/02/2008	Subs		£78.00	£5,808.15	No £4,931.36
04/03/2008	Jacobi Jaynes	£53.40		£5,754.75	No
04/03/2008	Sarah Field	£67.50		£5,687.25	Yes £4,863.86
<b>2008 Year End</b>					
01/04/2008	NJ Hunter	£375.00		£5,312.25	Yes £4,488.86
01/04/2008	NJ Hunter	£2,300.00		£3,012.25	Yes £2,188.86
01/04/2008	DM Chainsaws	£300.00		£2,712.25	Yes £1,888.86
30/06/2008	Friends		£50.00	£2,762.25	No £1,888.86
07/08/2008	DM Chainsaws	£1,200.00		£1,562.25	Yes £688.86
11/08/2008	Friends		£52.00	£1,614.25	No £688.86
11/08/2008	Neil Talbot	£300.00		£1,314.25	Yes £388.86
02/09/2008	Grant		£750.00	£2,064.25	No £388.86
24/09/2008	CSV Grant		£50.00	£2,114.25	
07/10/2008	National Forest Co	£180.00		£1,934.25	Yes £208.86
07/10/2008	St Johns Nurseries	£42.00		£1,892.25	Yes £166.86
07/10/2008	Instant Print	£24.30		£1,867.95	Yes £142.56
07/10/2008	Humphrey Perkins	£6.50		£1,861.45	Yes £136.06
07/10/2008	C Thomson	£115.00		£1,746.45	Yes £21.06
07/10/2008	Paul Rushforth	£27.96		£1,718.49	No
04/11/2008	Paul Rushforth	£68.35		£1,650.14	
13/12/2008	Sarah Field	£37.50		£1,612.64	
28/12/2008	Friends		£150.00	£1,762.64	
22/01/2009	Friends		£45.00	£1,807.64	
12/02/2009	C Thomson	£46.44		£1,761.20	
12/02/2009	Paul Rushforth	£16.13		£1,745.07	
12/02/2009	Paul Rushforth	£117.37		£1,627.70	
03/03/2009	Paul Rushforth	£82.56		£1,545.14	
11/03/2009	Community fund		£300.00	£1,845.14	
11/03/2009	Friends		£75.00	£1,920.14	
19/03/2009	Friends		£75.00	£1,995.14	
<b>2009 Year End</b>					



# Pavilion Extension Accounts

(included in Burton on the Wolds, Cotes and Prestwold Parish Council Accounts)

Date	Details	Debit	Credit	Balance
22/01/2008	PFA		£444.75	£444.75
22/01/2008	Charnwood	£129.75		£315.00
22/01/2008	Charnwood	£315.00		£0.00
17/03/2008	PFA		£5,400.00	£5,400.00
<b>2008 Year End</b>				
06/05/2008	Section 106		£13,200.00	£18,600.00
06/05/2008	Chris McCahon	£11,245.00		£7,355.00
15/07/2008	Section 106		£13,212.00	£20,567.00
15/07/2008	Chris McCahon	£5,106.38		£15,460.62
15/07/2008	Chris McCahon	£6,138.62		£9,322.00
08/09/2008	Chris McCahon	£5,106.38		£4,215.62
07/10/2008	Bridge interiors	£281.60		£3,934.02
25/10/2008	Section 106		£1,376.00	£5,310.02
28/10/2008	Comm fac grant		£4,660.00	£9,970.02
13/11/2008	Chris McCahon	£9,403.62		£566.40
12/02/2009	Chris McCahon	£800.00		-£233.60
12/02/2009	From PC funds		£233.60	£0.00

Accounts closed at NIL

# Balance Sheet

## Balance Sheet showing Plantation, Pavillion and VAT reclaims

<b>Receipts</b>	<b>£67,354.37</b>	<b>Payments</b>	<b>£72,000.27</b>
Includes		Includes	
Pavillion	£32,448.00	Pavillion	£37,848.00
Plantation	£1,547.00	Plantation	£5,239.11
VAT reclaim	£8,081.61	VAT paid	£8,428.17
VHMC Contrás	£3,386.34	VHMC Contrás	£3,386.34
Parish Council	£21,891.42	Parish Council	£16,783.65
		Reissued Chq	£315.00
<b>Total</b>	<b>£67,354.37</b>	<b>Total</b>	<b>£72,000.27</b>

## Balance Sheet reconciling b/f to c/f bank account figures

<b>b/f</b>	<b>£14,386.25</b>
Plus income	£21,891.42
Minus expenditure	£16,783.65
Minus Pavillion	£5,400.00
Minus Plantation	£3,692.11
Plus VAT reclaim	£8,081.61
Minus VAT paid	£8,428.17
Minus Cq reissue	£315.00
<b>Bank Balance</b>	<b>£9,740.35</b>



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## BANK RECONCILIATION 31.03.2009

### Receipts and Payments Book

Balance Brought Forward	14386.25
Receipts	<u>67354.37</u>
	81740.62
Payments	<u>72000.27</u>
Balance Carried Forward	<u>9740.35</u>

### Represented By

Current Account	1000.00
Reserve Account	2466.27
Bonus Saver	6274.08
Outstanding*	(0)
	<u>9740.35</u>

\* Folios

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## VARIANCE ANALYSIS, 31.03.2009

- Item 2            The Precept was raised by £5800 as a result of the underlying increase in costs, and to allow for a possible payment of up to £5000 for the pavilion extension.
- Items 3 & 6       The increase in payments and receipts was mainly due to the extension of the Pavilion at Towles Fields being carried out throughout the year.
- Item 9            The increase in fixed assets (£10101) is due to the increased valuation of the pavilion from £82687 to £87648 (£4961). The remaining increase accounts for inflation costs of the other items listed.



# COTES PARISH

## ANNUAL PARISH MEETING MINUTES

**6<sup>TH</sup> MAY 2008**

Minutes of an annual meeting of the Parish of Cotes held in the Village Hall, Burton on the Wolds on Tuesday 6<sup>th</sup> May 2008 at 7.00pm

### **Present**

Cllr R Shields (Chairman)  
Cllr D Edmonds  
Cllr D McDermott  
Cllr D Irving  
Cllr J Elliott  
Cllr R Saunders  
Cllr A Carr

Mrs S Best (Parish Clerk)

### **In attendance**

3 Electors

#### **1. APOLOGIES FOR ABSENCE**

Cllr M Pickford

#### **2. MINUTES OF LAST MEETING**

The minutes of the previous meeting 8th May 2007, had been accepted as a true and correct record and signed by the Chairman on 5<sup>th</sup> June 2007.

#### **3. MATTERS ARISING FROM THOSE MINUTES**

None

#### **4. CHAIRMAN'S REPORT**

Deferred reading until Burton on the Wolds Parish Meeting

#### **5. OPEN FORUM**

No matters were raised.

There being no further business, the meeting closed at 7.05 pm



# PRESTWOLD PARISH

## ANNUAL PARISH MEETING MINUTES

**6<sup>TH</sup> MAY 2008**

Minutes of an annual meeting of the Parish of Prestwold held in the Village Hall,  
Burton on the Wolds on Tuesday 6<sup>th</sup> May 2008 at 7.10pm

### **Present**

Cllr R Shields (Chairman)  
Cllr D Edmonds  
Cllr D McDermott  
Cllr D Irving  
Cllr J Elliott  
Cllr R Saunders  
Cllr A Carr

Mrs S Best (Parish Clerk)

### **In attendance**

3 Electors

#### **1. APOLOGIES FOR ABSENCE**

Cllr M Pickford

#### **2. MINUTES OF LAST MEETING**

The minutes of the previous meeting 8th May 2007, had been accepted as a true and correct record and signed by the Chairman on 5<sup>th</sup> June 2007.

#### **3. MATTERS ARISING FROM THOSE MINUTES**

None

#### **4. CHAIRMAN'S REPORT**

Deferred reading until Burton on the Wolds Parish Meeting

#### **5. OPEN FORUM**

Cllr Shields requested that the clerk contact Ausden Clark regarding the school bus pick-up point in Prestwold as it is felt to be a hazardous place to stop.

There being no further business, the meeting closed at 7.10 pm





# BURTON ON THE WOLDS PARISH

## ANNUAL PARISH MEETING MINUTES

**6<sup>TH</sup> MAY 2008**

Minutes of an annual meeting of the Parish of Burton on the Wolds held in the Village Hall, Burton on the Wolds on Tuesday 6<sup>th</sup> May 2008 at 7.15pm

### **Present**

Cllr R Shields (Chairman)  
Cllr D Edmonds  
Cllr D McDermott  
Cllr D Irving  
Cllr J Elliott  
Cllr R Saunders  
Cllr A Carr

Mrs S Best (Parish Clerk)

### **In attendance**

3 Electors

#### **1. APOLOGIES FOR ABSENCE**

Cllr M Pickford

#### **2. MINUTES OF LAST MEETING**

The minutes of the previous meeting 8th May 2007, had been accepted as a true and correct record and signed by the Chairman on 5<sup>th</sup> June 2007.

#### **3. MATTERS ARISING FROM THOSE MINUTES**

None

#### **4. CHAIRMAN'S REPORT**

The Chairman's Report was read by Cllr Shields.

#### **5. OPEN FORUM**

It was advised by Cllr Shields that the construction of the bunds on the airfield have started.

The current heavy goods traffic problems in Burton on Wolds was discussed and agreed to add the Parish Councils views to the press release.

Clarification of the Best Village Competition was given.

Distribution of minutes, notices and press releases was clarified.

There being no further business, the meeting closed at 7.25 pm



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## ANNUAL COUNCIL MEETING MINUTES

**6<sup>TH</sup> MAY 2008**

Minutes of an annual meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in the Village Hall, Burton on the Wolds on Tuesday 6<sup>th</sup> May 2008 at 7.25pm

### **Present**

Cllr R Shields (Chairman)  
Cllr D Edmonds  
Cllr D McDermott  
Cllr D Irving  
Cllr A Carr  
Cllr J Elliott  
Cllr R Saunders

Mrs S Best (Parish Clerk)

### **In attendance**

Cllr J Bokor, Cllr R Shepherd, PCSO N Ritchie and colleague (all 20.00), 3 Electors

#### **1. ELECTION OF CHAIRMAN**

Cllr Edmonds was nominated by Cllr Elliott as Chairman for the next twelve months, proposed by Cllr Elliott and seconded by Cllr Saunders. Cllr McDermott abstained. Remainder in favour.

#### **2. ELECTION OF VICE CHAIRMAN**

Cllr Shields was nominated by Cllr Elliott as Vice Chairman for the next twelve months, proposed by Cllr Elliott and seconded by Cllr Saunders. All in favour.

#### **3. APOLOGIES FOR ABSENCE**

Cllr M Pickford

#### **4. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in VHMC as chair and in the Plantation as PC representative.
Cllr R Shields	Personal interest in the Plantation as PC representative.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr J Elliott	Personal interest in VHMC as PC representative and in Village Community Fund as Chair.
Cllr D McDermott	Personal interest in the Gardening Club as Chair.

#### **5. MINUTES OF LAST MEETING**

The minutes of the annual meeting on 8th May 2007, was previously accepted as a true and correct record and had previously signed by the Chairman. (5<sup>th</sup> June 2007)





# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## **6. MATTERS ARISING**

None

## **7. ELECTION OF DELEGATES TO OTHER BODIES**

The following delegates were elected to the listed group.

- Burton on the Wolds Playing Fields Association Management Committee  
Cllr R Saunders. Proposed Cllr Shields, seconded Cllr Carr. All in favour.
- Burton on the Wolds Village Hall Management Committee  
Cllr J Elliott. Proposed Cllr Carr, seconded Cllr Saunders. All in favour.
- Burton on the Wolds Plantation Management Committee (3)  
Cllrs McDermott, Pickford and Carr. Proposed Cllr Shields, seconded Cllr Elliott. All in favour.
- Association of Airport Related parish Councils  
No permanent representation
- Joint Wolds Councils  
Cllr Irving. Proposed Cllr Carr, seconded Cllr Saunders. All in favour.
- British Gypsum Liaison Committee  
No permanent representation
- Wymeswold Airfield Liaison Group  
Cllr Elliott. Proposed Cllr Carr, seconded Cllr Saunders. All in favour.

## **8. APPOINTMENT OF INTERNAL AUDITOR**

It was agreed to appoint Trevor Todd as Internal Auditor. Proposed by Cllr Shields, seconded by Cllr Saunders. All in favour.

## **9. INVENTORY OF PARISH PROPERTY, EQUIPMENT AND END OF YEAR FINANCES**

The inventory was distributed. It was requested that the pavilion be revalued on completion and that the Owl be removed from cover. The total assets total £178868. The end of year finances were agreed and signed by the chair. All above proposed by Cllr Shields, seconded by Cllr Saunders with all in favour.

## **10. REVIEW OF RISK MANAGEMENT**

Insurance details were confirmed to the council. Acceptance of the Risk Management was proposed by Cllr Saunders, seconded by Cllr Carr with all in favour.

## **11. REVIEW OF FINANCIAL CONTROLS**

It was proposed by Cllr Saunders to retain the existing financial controls, seconded by Cllr Carr with all in favour.

There being no further business, the meeting closed at 8.10 pm

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**6<sup>TH</sup> MAY 2008**

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in Burton on the Wolds Village Hall on Tuesday 6<sup>th</sup> May 2008 at 8.10pm

### **Present**

Cllr D Edmonds (Chair)  
Cllr R Shields (Vice chair)  
Cllr R Saunders  
Cllr J Elliott  
Cllr A Carr  
Cllr D Irving  
Cllr D McDermott

Mrs S Best (Parish Clerk)

### **In attendance**

Cllr R Shepherd, Cllr J Bokor, 3 Electors, PCSO N Ritchie and colleague.

### **1. APOLOGIES FOR ABSENCE**

Cllr M Pickford

### **2. DISCLOSURES OF INTERESTS**

Cllr D Edmonds	Personal interest in VHMC as chair and in the Plantation as PC representative.
Cllr R Shields	Personal interest in the Plantation as PC representative.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in the PFA as PC representative.
Cllr J Elliott	Personal interest in VHMC as PC representative and in Village Community Fund as Chair.
Cllr D McDermott	Personal interest in the Gardening Club as Chair.

### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

The strain on schooling due to the development in Burton was discussed.  
A Laurel bush on Springfield Close needs trimming on top. Clerk to arrange.

### **4. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting on 1<sup>st</sup> April 2008 was accepted as a true and correct record and signed by the Chair. Proposed by Cllr Elliott and seconded by Cllr Saunders.

### **5. MATTERS ARISING**

It was advised that the maintenance of the overgrown bush at Mundy Close has now been taken over by the Forestry department who will trim back.





# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Graham Lambert would charge £25 per occasion to trim around the graves, it was agreed to allow a maximum budget of £175 for strimming around graves when necessary.

## 6. POLICING

PCSO Nigel Ritchie reported on the 4 crimes in the Wolds in the last month, including 2 in Burton on the Wolds.

Speed Camera operations were discussed.

## 7. PLANNING

P/08/0822/2 Land off Seals Close and Sowters Lane, BOTW  
Erection of two detached and two semi-detached dwellings with access and footpath link.

It was agreed unanimously to object to this application as Outside limits to development, Unsustainable due to rural location, Strain on schooling, Unadopted road without adequate footpath, and increased traffic.

P/08/0866/2 21 Seymour Road, Burton on the Wolds.  
Two storey extension to side of dwelling.

The Parish Council viewed No Objections.

P/08/0918/2 Home Farm House, Loughborough Road, Prestwold.  
Single storey extension to side of dwelling.

Cllr Shields declared a personal interest in this application. The Parish Council viewed No Objections.

## 8. TRAFFIC / HIGHWAYS

Rural Bus Shelter Partnership Funding. Match funding is available for new or replacement bus shelters. It was agreed that Cllr Irving and Mrs Best organise the application, cc to Cllr R Shepherd.

Cllr Irving advised that the Arriva bus is not always stopping at Cotes. Clerk to contact Arriva.

Cllr Irving expressed concern at the recent resurfacing on Stanford Lane, Cotes. Clerk to speak to highways.

Cllr Bokor reviewed the outcome of her recent email re highways issues.

A discussion regarding a letter in a recent Link regarding heavy traffic ensued. The Parish Council have had discussions with the author of the letter and are up to date with the progress on the traffic situation / problems. Clerk to advise Cllr Shepherd of previous correspondence regarding heavy traffic.

Cllr Shepherd to arrange a meeting with Mike Sheldrake to review the highways issues.

Cllr Shepherd left at 21.30

## 9. ENVIRONMENT



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

It was agreed that as the parish do not have a Heritage Warden, the PC will receive the newsletters and carry out any duties. Clerk to advertise post.

An email regarding works to trees at Springfield Close was read out. A summary to be placed in the Link.

East Midlands Airport Consultative Committee – a letter regarding the AARPC complaint was read.

Cllr Shields advised that some of the shrubs in the Orchards estate are dead and need replacing. Clerk to action.

It was requested that the clerk determine when the new play area will be installed.

It was agreed unanimously to donate the used tubs to the gardening club to sell for the fête.

Cllr Bokor left at 21.40

Cllr Elliott had been approached by a resident wishing for a planter to be placed on the corner of Seymour Rd. Cllr Elliott will advise that a plan is needed to request permission from LCC.

## **10. PLANTATION**

The Plantation AGM is on 13<sup>th</sup> May in the village hall.

Cllr Shields advised of an overgrown area to the front of the plantation at Towles Fields. Clerk to action.

## **11. VILLAGE HALL**

Cllr Elliott advised that the VHMC are considering decorating the lower part of the walls. They are also arranging clearing of the high cobwebs, replacement of the loose slates and getting the floor cleaned and polished.

## **12. BURIAL GROUND / ALLOTMENTS**

Cllr Saunders brought to the attention of the PC an article regarding the legalities of Burial Grounds and maintenance. Clerk to review.

## **13. PLAYING FIELD**

It was reported that a slow but steady progress is being seen at the pavilion extension. Cllr Saunders agreed to speak to Eddie Blount regarding the builders skip.

The Fête is on June 8<sup>th</sup>.

## **14. FOOTPATHS AND BRIDLEWAYS**

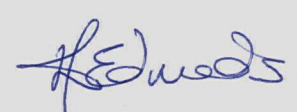
None

## **15. FINANCE**

The clerks salary increment (agreed 01/04/08) was signed by Cllrs Shields and Edmonds.

Available funds as at 31/04/08 C £1000.00 R £4635.38, BS £14133.39.

(Pavilion extension funds £5400 and Plantation funds £2712.25 included)



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Saunders, seconded by Cllr Shields and carried that the following cheques be authorised and signed:

### To sign this meeting

SR Best	Expenses	£42.16
Chris McCahon	Pavillion	£13212.87 (awaiting sec 106)
J Stanford	Burial Ground Fencing	£80.00
J Stanford	Burial Ground Tap	£100.00
SWALEC	VH Electric	£75.20
SWALEC	Pavillion Electric	£41.59

## 17. MISCELLANEOUS MATTERS

Barrow Health Centre Telephone System – a letter from the surgery was read out. It was subsequently agreed to not continue with this complaint at this time.

LCR Subscription – It was unanimously agreed to not renew this subscription.

## 18. PRESS RELEASE

Bus shelter, heritage warden, trees in Springfield Close, Best village competition, heavy traffic problems, question time at start of meetings.

There being no further business, the meeting closed at 10.05pm



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## **COUNCIL MEETING MINUTES**

**1<sup>ST</sup> APRIL 2008**

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in Burton on the Wolds Village Hall on Tuesday 1<sup>st</sup> April 2008 at 7.30pm

### **Present**

Cllr R Shields (Chair)  
Cllr D Edmonds (Vice chair)  
Cllr M Pickford  
Cllr R Saunders  
Cllr J Elliott  
Cllr A Carr  
Cllr D Irving  
Cllr D McDermott

Mrs S Best (Parish Clerk)

### **In attendance**

Ann Smith (LCC), Wayne Ramsell (LCC), PC Lynne Gilbertonson (20:15), Cllr R Shepherd (20:00), Cllr J Bokor (19:40)

### **1. APOLOGIES FOR ABSENCE**

None

### **2. DISCLOSURES OF INTERESTS**

Cllr R Shields	Personal interest in the Plantation as Parish Council representative.
Cllr D Edmonds	Personal interest in the Village Hall as Chair of the Village Hall Management Committee
Cllr J Elliott	Personal interest in the Village Hall as Parish Council representative of the VHMC, and personal interest as Chair of the Burton Community Fund as Chair.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in Playing Field Association as Parish Council representative.
Cllr M Pickford	Personal interest in the Plantation as Chair of the Plantation Committee.
Cllr D McDermott	Personal interest in the Gardening Club as Chair of the Gardening Club.

### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

None

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 4. MINUTES OF LAST MEETING

The minutes of the previous Parish Council meeting on 4<sup>th</sup> March 2008 was accepted as a true and correct record and signed by the Chairman. Proposed by Cllr Saunders and seconded by Cllr Elliott.

## 5. MATTERS ARISING

None

## 6. BARROW ROAD TRAFFIC CALMING SCHEME

Ann Smith and Wayne Ramsell from Leicestershire County Council showed proposals for the traffic calming scheme on Barrow Road, Burton on the Wolds. A discussion followed on the merits of speed tables versus speed cushions and financial restrictions on the scheme. It was proposed by Cllr Shields, seconded by Cllr Elliott and all in favour for the clerk to request two speed tables using the section 106 monies and for LCC to resolve additional financing for this if possible. If this is not possible a request that LCC account for the allocated funds from the previous scheme (4yrs ago approx)

## 7. POLICING

PC Lynne Gilbertson reported on the 2 crimes in the parish in the last month. A discussion regarding anti social behaviour followed with PC Gilbertson advising Councillors that anti social behaviour is not tolerated and needs to be reported to the police.

## 8. PLANNING

P/07/3126/2 19 Loughborough Rd, Burton on the Wolds, LE12 5AF

P/07/2579/2 19 Loughborough Rd, Burton on the Wolds, LE12 5AF

Amendments to the above plans, to include window details. No Objections

P/08/0822/2 Land off Seals Close/Sowters Lane, Burton on the Wolds

Provisional drawings received. Documents are not registered at CBC yet.  
Deferred until May 6<sup>th</sup>.

P/07/3585/2 17 Springfield Close, Burton on the Wolds, LE12 5AN

*Granted Conditionally – Garden room window on the south elevation to be obscure glass.*

P/08/0267/2 2 Springfield Close, Burton on the Wolds, LE12 5AN

*Granted Conditionally - 1<sup>st</sup> floor window to be obscure glass and top hung.  
Hedge to be retained at a minimum of 1.8m high, Garage doors to be inward opening to retain a parking space in front of garage.*

P/08/0140/2 44 Wymeswold Lane, Burton on the Wolds, LE12 5TR

*Granted Conditionally – Agreement of facing materials. Northern hedge to be retained at minimum of 2m high and protected before work commences.*



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

*P/08/0052/2 2 Springfield Close, Burton on the Wolds, LE12 5AN  
Granted Conditionally – standard conditions.*

*P/08/0015/2 267 Melton Road, Six Hills, LE14 3PR  
Refused*

*ITEMS IN ITALICS ARE NOTIFICATIONS OF PLANNING DECISIONS OR ADDITIONAL INFORMATION.*

## **9. TRAFFIC / HIGHWAYS**

Cllr Irving reported the damaged railings on Stanford Lane in Cotes. Clerk confirmed that this had been reported to LCC highways and repairs are scheduled within the next week.

The condition of the road surfacing on Melton Rd, Burton on the Wolds will be commented on by Cllr Bokor when she meets with LCC highways.

## **10. ENVIRONMENT**

Noticeboards for Burton on the Wolds – After reviewing product and price comparisons, it was proposed by Cllr Shields, seconded by Cllr Saunders and all in favour to commission two replacement noticeboards to the same size as the taller board with easy pin board from Dan Spencer at a cost of £675.00 installed. One board to say *Burton on the Wolds, Cotes and Prestwold Parish Council* and the other to say *Burton on the Wolds Community Noticeboard*. Clerk to discuss if finials could be added for up to an extra £25.

It was agreed for the clerk to consolidate the proposals for the Best Village Competition application form and forward to all for approval, prior to sending.

It was notified that there is graffiti on a wall next to Mundy Close footpath. Clerk to contact Charnwood Borough Council.

The Village Hall also has an area of graffiti. Clerk to contact Charnwood Borough Council.

## **11. PLANTATION**

Cllr Pickford advised that the last Volunteer day will be held on Sunday (6/04) and the Plantation committee AGM will be held on 13<sup>th</sup> May in the village hall.

## **12. VILLAGE HALL**

It was advised that the recent no rope string band event was successful.

It was proposed by Cllr Pickford, seconded by Cllr Saunders to issue a cheque for the Gardening club for £60, against the allowance. Cllr Edmonds to make VHMC aware of the £100 annual limit when invoicing for meeting costs for the gardening club.

## **13. BURIAL GROUND / ALLOTMENTS**

Breathing Spaces funds will be investigated in view of money for the spinney next year.

Cllr Shields reported that the tap cover needs replacing and the tap repairing / replacing. Clerk to action.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Cllr Shields also advised that their are trees blown down in the spinney. Clerk to arrange a meeting with Roma Landscapes to discuss programme of works next month.

It was requested that the clerk contact Mr Lambert re strimming around the graves.

## 14. PLAYING FIELD

It was reported that the base is now down for the pavilion extension.

## 15. FOOTPATHS AND BRIDLEWAYS

Cllr Saunders advised that the footpath behind the Orchards is still flooded.

Cllr Saunders left the meeting at 21:35

## 16. FINANCE

Clerks salary increment – It was proposed by Cllr Pickford, seconded by Cllr Edmonds and all in favour to award the clerk one spinal point increase along with the recommended increase to be announced later in the year. It was agreed to re-assess the clerks hours in 6 months time

Available funds as at 31/03/08 C £1000.00 R £5472.27, BS £7585.08.

(Pavilion extension funds £4945.25 and Plantation funds £5687.25 included)

## 17. AUTHORISATION OF CHEQUES

Cllr McDermott declared a prejudicial interest in the payment to Burton on the Wolds Gardening Club.

It was proposed by Cllr Edmonds, seconded by Cllr Carr and carried that the following cheques be authorised and signed:

### To sign this meeting

SR Best	Expenses	£33.48
Staples	Stationary	£82.74
Hunterelm	Plantation	£375.00
Hunterelm	Plantation	£2300.00
E-on	Village Hall Gas	£471.70
DM Chainsaws	Plantation	£352.50
BOTW Gardening Club Allowance		£60.00

## 18. MISCELLANEOUS MATTERS

Reception for Parish Councils – 01/05/08 7.30pm – No attendees

County / Local Councils Conference 2008 – 04/06/08 4.30pm – Cllrs Edmonds and Elliott and Mrs Best will attend.

Cllr Edmonds updated the council on the artwork at the Orchards project.

## 19. PRESS RELEASE

Ant-social behaviour, Best Village competition, Noticeboards.

There being no further business, the meeting closed at 9.20pm

*Edmonds (DJ EDMONDS)*



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**4<sup>TH</sup> MARCH 2008**

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in Burton on the Wolds Village Hall on Tuesday 4<sup>th</sup> March 2008 at 7.30pm

### **Present**

Cllr R Shields (Chair)  
Cllr D Edmonds (Vice chair)  
Cllr M Pickford  
Cllr R Saunders  
Cllr J Elliott  
Cllr A Carr  
Cllr D Irving  
Cllr D McDermott

Mrs S Best (Parish Clerk)

### **In attendance**

1 elector, PC Lynne Gilbertonson and PCSO Nigel Ritchie (from 20.00), Cllr J Bokor (from 20:15)

### **1. APOLOGIES FOR ABSENCE**

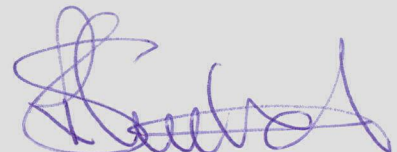
Cllr R Shepherd (LCC)

### **2. DISCLOSURES OF INTERESTS**

Cllr R Shields	Personal interest in the Plantation as Parish Council representative.
Cllr D Edmonds	Personal interest in the Village Hall as Chair of the Village Hall Management Committee
Cllr J Elliott	Personal interest in the Village Hall as Parish Council representative of the VHMC, and personal interest as Chair of the Burton Community Fund as Chair.
Cllr R Saunders	Personal interest in Prestwold Estate matters as secretary of PERS and in Playing Field Association as Parish Council representative.
Cllr M Pickford	Personal interest in the Plantation as Chair of the Plantation Committee.
Cllr D McDermott	Personal interest in the Gardening Club as Chair of the Gardening Club.

### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

None



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 4. MINUTES OF LAST MEETING

The minutes of the previous Parish Council meeting on 5<sup>th</sup> February 2008 was accepted as a true and correct record and signed by the Chairman. Proposed by Cllr Saunders and seconded by Cllr McDermott.

## 5. MATTERS ARISING

None

## 6. PLANNING

- P/08/0267/2 2 Springfield Close, Burton on the Wolds, LE12 5AN  
It was proposed by Cllr Saunders seconded by Cllr Elliott and all in favour to support the comments of 4 Springfield Close.
- P/08/0052/2 2 Springfield Close, Burton on the Wolds, LE12 5AN  
*Amendments to plans.*
- P/08/0015/2 267 Melton Road, Six Hills  
*Highways observations.*
- P/07/3585/2 17 Springfield Close, Burton on the Wolds, LE12 5AN  
*Plans Committee 06/03/08.*
- P/08/0156/2 44 Springfield Close, Burton on the Wolds, LE12 5AN  
*Granted Conditionally.*

*Items in italics are notifications of planning decisions or additional information.*

## 7. POLICING

PC Lynne Gilbertson and PCSO Nigel Ritchie reported on 2 burglaries in Cotes. Advised that speed cameras have been in operation on Burton on 25<sup>th</sup> February. Also discussed the need for people to call 999 if a crime is being committed and 0116 222 2222 if the assailant is no longer in the area.

## 8. TRAFFIC / HIGHWAYS

Cllr Irving advised that the drain cover on A60 has now been relaid.

The Clerk reported on the paperwork regarding speeding/vehicle size on the B676 passed on by Kevin Knowles. Further paperwork was received from John Hindley, Clerk to copy to all Councillors for review.

## 9. ENVIRONMENT

Cllr Shields requested that a note be put in the Link asking for wheelie bins to be kept at the rear of properties if possible in the interest of the community. Agreed by all.

It was agreed that the Village Hall committee to proceed with arranging for Ronseal to view the Owl.

It was agreed to proceed with the best village competition. Clerk to arrange paperwork.

Artwork at the Orchards. A steering group is to be set up including Cllrs Edmonds, Pickford and McDermott. Clerk to pass on Richard Janes proposals. Cllr Shields to advise if Mrs Murdoch wishes to combine funds.





# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Cllr Irving reported on the littering problem on the A60 between Cotes and Hoton. Clerk and Cllr Bokor advised that cleansing have been out and are continuing their work this week.

Cllr Pickford requested that the Clerk to chase LCC again regarding the overgrown bushes in Mundy Close.

Cllr Saunders requested that the clerk chase LCC again regarding the untidy hedge in front of 1 Hubbard Rd.

## **10. PLANTATION**

Cllr Pickford reported that the last volunteer day had been a success with log piles being banded and most of the Snowberry being cleared. More work is scheduled for the 1<sup>st</sup> Sunday of April.

## **11. VILLAGE HALL**

Cllr Elliott reported that the recent Hank Wangford concert went well. The VHMHC are considering redecorating the hall. It was noted that 2 bulbs are out in the main hall and slates have become loose on the roof in the recent high winds.

## **12. BURIAL GROUND / ALLOTMENTS**

Cllr Saunders advise that two trees are down due to high winds. One from a neighbouring property and one in the spinney.

Cllr Shields requested that the clerk arrange maintenance on the noticeboard, fence and tap surround.

Cllrs Shields, Saunders and Edmonds arranged to meet Tony Edmonds at the burial ground to discuss maintenance issues.

It was agreed to ask that flowers are removed once wilted from all graves. This will be placed in the Link.

## **13. PLAYING FIELD**

It was advised that the Pavilion extension is due to start next week.

## **14. FOOTPATHS AND BRIDLEWAYS**

Cllr Saunders reported that part of the footpath has been damaged from Wymeswold Lane. Clerk to write to the concerned parties.

Cllr Saunders advised that as the pond is still flooded at the back of the Orchards, the footpath has been deviated by walkers. Clerk to advise Andrew Grangers, agents for Prestwold Estates.

## **15. FINANCE**

Balances as at 29/02/08 C £1000.00 R £847.75, BS £7585.08.  
(Plantation £5808.15 included)

Revised bank signatories where signed by all Councillors. Cllr McDermott to complete new form and forward to Clerk.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Elliott, seconded by Cllr Saunders and carried that the following cheques be authorised and signed:

### To sign this meeting

SR Best	Expenses	£37.01
RCC	subs	£40.00
Staples	stationary	£51.47
JRB Enterprises	Dog waste bags	£38.78
L & R PFA	subs	£10.00
Paul Rushforth	Plantation	£62.75
SR Fields	Plantation	£67.50
R Shields	Hanging baskets	£25.91

It was noted that the VHMC also subscribe to RCC. Cllr Edmonds to review if we need separate subscriptions.

## 17. MISCELLANEOUS MATTERS

After all Councillors had reviewed the Melton Mail on the Melton LDF it was agreed that no comments be forwarded from the Parish Council.

No-one was available to attend the 'Green Routes for New Urban Growth' seminar.

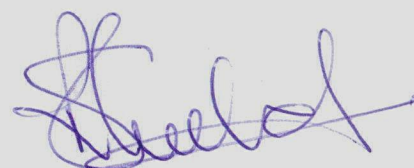
LRALC offered associate membership for the reduced price of £57.17. It was decided that this membership is not necessary.

Charnwood have offered Artwork to be hung in public buildings. It was agreed that no suitable place could be found, with adequate insurance.

## 18. PRESS RELEASE

999 or 0116 222 2222 for crime. Consideration of environmental issues, i.e. Wheelie bins, wilted flowers, grass cuttings etc.

There being no further business, the meeting closed at 9.20pm





# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**5<sup>TH</sup> FEBRUARY 2008**

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in Burton on the Wolds Village Hall on Tuesday 5<sup>th</sup> February 2008 at 7.30pm

### **Present**

Cllr R Shields (Chair)  
Cllr M Pickford  
Cllr R Saunders  
Cllr A Carr  
Cllr D Irving  
Cllr D McDermott (from 20:15)

Mrs S Best (Parish Clerk)

### **In attendance**

2 electors, Cllr R Shepherd (from 20:15)

### **1. APOLOGIES FOR ABSENCE**

Cllr D Edmonds, Cllr J Elliott, Cllr J Bokor

### **2. DISCLOSURES OF INTERESTS**

Cllr R Shields      Personal interest in Plantation as Parish Council representative.  
Personal and prejudicial interest in P/07/3585/2 17 Springfield  
Close, Burton on the Wolds.

Cllr R Saunders      Personal interest in Prestwold Estate matters as secretary of  
PERS and in Playing Field Association as Parish Council  
representative.

Cllr M Pickford      Personal interest in the Plantation as Chair of the Plantation  
Committee.

Cllr D McDermott      Personal interest in the Gardening Club as Chair of the Gardening  
Club.

### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

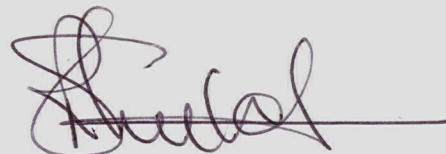
None

### **4. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting on 8<sup>th</sup> January 2008 was accepted as a true and correct record and signed by the Chairman. Proposed by Cllr Saunders and seconded by Cllr Irving.

### **5. MATTERS ARISING**

None



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 6. POLICING

A report from PC Gilbertson was read out, detailing the last months crime figures. It was advised that the road policing unit will be surveying the area periodically. In order to have a Community Speedwatch scheme, 20% of the electorate in Burton on the Wolds needs to sign in agreement.

## 7. PLANNING

- P/07/3585/2 17 Springfield Close, Burton on the Wolds, LE12 5AN  
Erection of extensions to front and rear of dwelling  
**It was proposed by Cllr Carr and seconded by Cllr Irving with all in favour to ask for this application to be referred to committee on the grounds of neighbour concerns.**
- P/08/0015/2 267 Melton Road, Six Hills, LE14 3PR  
Erection of dwelling, stabling and barn following demolition of dwelling, barns and garaging  
**It was proposed by Cllr Shields and seconded by Cllr Pickford with all in favour to ask that this application be refused with reference to CT14, and as not a sustainable development. It was also agreed to request that any agricultural tie remain in force.**
- P/08/0052/2 2 Springfield Close, Burton on the Wolds, LE12 5AN  
Erection of wooden building to rear of dwelling.  
**It was proposed by Cllr Shields and seconded by Cllr Irving with all in favour to request that this building stay as a minor business use / home office and not a residential dwelling.**
- P/08/0140/2 44 Wymeswold Lane, Burton on the Wolds, LE12 5TR  
Erection of extension to side of garage for additional double garage. (Revised scheme - withdrawn application P07/1431/2 refers) **No objections**
- P/08/0156/2 44 Springfield Close, Burton on the Wolds, LE12 5AN  
Erection of a single storey extension to the rear and pitched roof over utility to dwelling. **No objections**
- P/07/2917/2 *Brookfields Farm, Bandalls Lane, LE12 8JH*  
*Permission refused*
- P/07/3570/2 15 Hubbard Road, Burton on the Wolds, LE12 5AX  
*Permission granted conditionally.*

*Items in italics are notifications of planning decisions or additional information.*

## 8. TRAFFIC / HIGHWAYS

Speed survey – Loughborough Rd, Burton on the Wolds  
A local resident has forwarded paperwork to the clerk regarding speed surveys and complaints to highways. Clerk to review and comment next month.

## 9. ENVIRONMENT

Leicestershire and Rutland Best Village Competition  
It was agreed to all review via email and decide if the Parish Council wish to enter.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

Commemorative Seat – The Orchards.

It was agreed that Cllr Shields speaks to the benefactor to determine what is wanted.  
Clerk to speak to Charnwood as to if the area is suitable.

Artwork – The Orchards – Deferred in Cllr Edmonds absence.

AARPC to EMA letter – reply letter was read out.

Electoral Count, figures were reviewed.

Clean Neighbourhoods and Environment Act 2005 – Dog Fouling. Confirmation from Charnwood was received and read out to the Parish Council.

Additional Dog Bins. Cost of £264 per year to empty 2 bins, and cost of £1-200 each to buy. It was agreed that this scheme will not go ahead at present.

Environmental crime or on street parking issues. It was agreed that are presently no issues that we wish for the street wardens to deal with.

Owl update – It was agreed that Cllr Shields will review the condition of the Owl for next months meeting.

Prestwold Estate Wall update – An email has been received from Andrew Bamber on behalf of the Prestwold Estate to say funding is not available to repair the wall at the present time.

Cllr Pickford advised of a large rut in the verge at the bottom of Paudy Lane. Clerk to advise highways.

It was advised that a drain cover is up on the A60 between Cotes Mill and the Brush. Clerk to contact Severn Trent Water.

## **10. PLANTATION**

Cllr Pickford advised that a recent leaflet drop had been successful with 12 volunteers working in the morning of the volunteer day.

An article will be placed in The Link asking for any unneeded seeds that could be used in the plantation to be sent to the committee.

Cllr Pickford also advised that Hunterelm are removing some more trees.

## **11. VILLAGE HALL**

None

## **12. BURIAL GROUND / ALLOTMENTS**

Cllr Saunders requested that the clerk contact Roma Landscapes regarding the clearing of the spinney.

## **13. PLAYING FIELD**

It was advised that the Playing Field has been very sodden after the poor weather.

## **14. FOOTPATHS AND BRIDLEWAYS**

None

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 15. FINANCE

Balances as at 31/01/08 C £1000.00 R £1745.70, BS £7585.08.  
(Plantation £5730.15 included)

Revised bank signatories – item deferred until March.

## 16. AUTHORISATION OF CHEQUES

It was proposed by Cllr Pickford, seconded by Cllr Saunders and carried that the following cheques be authorised and signed:

### Signed previously to authorise

E & B Plumbing	Village Hall	£352.50
----------------	--------------	---------

### To sign this meeting

SR Best	Expenses	£37.94
Leicestershire Footpath Assoc	Subs	£5.00
SWALEC	VH Electric	£95.41
SWALEC	Pavilion Electric	£35.54
LCC	Cotes signs	£360.00

## 17. MISCELLANEOUS MATTERS

Leicestershire Footpath Association AGM – 23/02/08. No-one available to attend.

Leicestershire and Rutland Funding Fair – 28/02/08. No-one from Pc available to attend, member of plantation committee may attend.

Help for Heroes Sponsorship / Donation request.

Colin McDermott requested a donation towards his quest to raise £2000 for Help for Heroes. It was agreed that although the Parish Council does not donate to individual causes that do not uniquely benefit the parish, a notice will be placed on the Parish Councils website advertising this cause.

Joint Wolds Parish Councils meeting – 10/03/08 7.30pm at Hoton

Cllrs Shields, McDermott, Irving and Pickford are to attend. Clerk to advise that planning and sustainable developments be placed on the agenda.

Charnwood Road Safety Committee meeting – 26/02/08 7pm

John Bantick is attending.

Leics Statistics and Research Online User Group – 28/02/08 2pm.

No-one available to attend.

0844 number at Barrow upon Soar Surgery

Hoton PC requested that we discuss this and write accordingly as Barrow Surgery who have implemented a 0844 telephone number. It was agreed to write asking for an alternative number for overseas use and to point out that callers with an all inclusive phone tariff will be financially penalised.

Quorn Village Design Statement – Cllr Irving to review and comment if appropriate.

Wymeswold Post Office – An update was given detailing the closure and new hosted service times.

It was agreed that only magazines and none urgent items be included in the Round Robins. Any urgent items to be emailed or hand delivered as appropriate.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## **18. PRESS RELEASE**

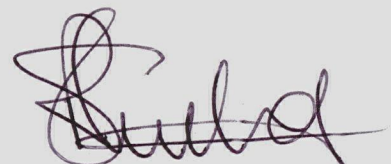
Maintenance Contract, Website, Electoral Role and Welcome Pack.

**THE FOLLOWING ITEM WAS DISCUSSED IN CLOSED SESSION**

## **19. MAINTENANCE TENDER**

It was proposed by Cllr Shields, seconded by Cllr Saunders with all in favour to award the 2008 ground maintenance contract to Roma Landscapes Ltd.

There being no further business, the meeting closed at 9.40pm



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## COUNCIL MEETING MINUTES

**8<sup>TH</sup> JANUARY 2008**

Minutes of a meeting of the Burton on the Wolds, Cotes and Prestwold Parish Council held in the Village Hall, Burton on the Wolds on Tuesday 8<sup>th</sup> January 2008 at 7.30pm

### **Present**

Cllr R Shields (Chair)  
Cllr D Edmonds (Vice Chair)  
Cllr M Pickford  
Cllr J Elliott  
Cllr D Irving  
Cllr D McDermott

Mrs S Best (Parish Clerk)

### **In attendance**

1 elector, Cllr R Shepherd (after 19:40)

### **1. APOLOGIES FOR ABSENCE**

Cllr R Saunders, Cllr A Carr (both illness)

### **2. DISCLOSURES OF INTERESTS**

Cllr R Shields	Personal interest in Plantation as Parish Council representative.
Cllr D Edmonds	Personal interest in the Village Hall as Chair of the VHMC and in the Plantation as Parish Council representative.
Cllr M Pickford	Personal interest in the Plantation as Chair of the Plantation Committee.
Cllr D McDermott	Personal interest in the Gardening Club as Chair of the Gardening Club.
Cllr J Elliott	Personal interest in the Village Hall as Parish Council representative and in the Community Fund as Chair.

### **3. QUESTIONS / COMMENTS FROM THE FLOOR**

None

### **4. MINUTES OF LAST MEETING**

The minutes of the previous Parish Council meeting on 4<sup>th</sup> December 2007 was accepted as a true and correct record and signed by the Chairman. Proposed by Cllr Elliott and seconded by Cllr Pickford.

### **5. MATTERS ARISING**

Cllr Elliott advised that there is drain residue at the bottom of Hubbard Road. Clerk to report this to LCC highways.



# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## 6. POLICING

A report from PC Gilbertson was read out, detailing the last months crime figures.

## 7. PLANNING

The Orchards	Landscape Scheme
<i>P/07/3106/2</i>	<i>13 Hall Drive, Burton on the Wolds</i> <b>Permission granted</b>
<i>P/07/3026/2</i>	<i>9 The Willows, Burton on the Wolds</i> <b>Permission granted</b>
<i>P/07/2917/2</i>	<i>Brookfields Farm,</i> <b>Permission refused, various letters of support and a request from the solicitors for the application to go to committee.</b>
<i>P/07/3028/2</i>	<i>28 Seymour Rd, Burton on the Wolds.</i> <b>Permission granted</b>
<i>P/07/3570/2</i>	<i>15 Hubbard Road, Conservatory to rear of dwelling.</i> <b>No Objections</b>

*Items in italics are notifications of planning decisions or additional information.*

## 8. TRAFFIC / HIGHWAYS

Cllr Shields advised that the street light No 3 on Loughborough Road is out. Clerk to action.

Cllr Shields advised that there is a raised manhole cover outside of 25 Springfield Close. Clerk to action.

## 9. ENVIRONMENT

Artwork at The Orchards. Cllr Edmonds is investigating what artwork / sculptures are available for the February meeting.

Cllr Elliott advised that there is a problem with dog waste, especially at the Jitty between Barrow Road and Springfield Close. It was agreed that Cllr Elliott will investigate posters etc. with the help from the clerk. Clerk to contact the dog warden and forward Encams website details to Cllr Elliott.

Cllr Elliott reported the ongoing problem of garden waste having been dumped in the hedges in Sowters Lane.

Cllr Pickford advised that biodegradable dog waste bags are available from The Jitty in Loughborough. Clerk to confirm prices for next meeting.

Cllr Pickford requested that the clerk chase LCC regarding the removal of the bushes at Mundy Close.

The bushes at the top of Seymour Road are obstructing the pavement. Cllr Elliott to contact the resident.

A local resident has requested a seat near the Oak tree in the Orchards estate. All available Councillors to view the site for discussion in February's meeting.

# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

## **10. PLANTATION**

Cllr Pickford reported that Snowberry clearance would be carried out at the next volunteer day.

Funding for quality trees is being considered by the plantation committee.

Woodland Tree Services have been authorised to fell 3 leaning trees and chop one fallen tree, at a cost of £140. This was deemed necessary as a safety precaution, as the fallen tree was in the school playground and the other three were leaning towards the school grounds. The work was carried out 7/01/08. It was proposed by Cllr Elliott, seconded by Cllr McDermott and all in favour that this be paid for by the Parish Council.

## **11. VILLAGE HALL**

It was reported that there had been a complaint regarding a recent party, with unruly behaviour afterwards in Seymour Rd. Cllr Edmonds to raise this at the next Village Hall Management Committee meeting.

Cllr McDermott requested a copy of the millennium garden planting scheme. Cllr Edmonds and the clerk to locate.

Cllr Shields agreed to review the dryness of the Owl and report back in February's meeting.

Cllr McDermott suggested a mould be taken of the Owl. Cllr McDermott to investigate.

## **12. BURIAL GROUND / ALLOTMENTS**

Cllr Elliott advised that manure had been stolen from the allotments.

## **13. PLAYING FIELD**

None

## **14. FOOTPATHS AND BRIDLEWAYS**

Cllr Shields requested that the clerk chase Andrew Bamber (Andrew Granger) regarding the Prestwold Estate wall.

## **15. FINANCE**

Balances as at 31/12/07 C £1000.00 R £3176.45, BS £7585.08.  
(Plantation £5610.15 included)

It was agreed to raise the precept to £19000 for 2008/9. Proposed by Cllr Elliott, seconded by Cllr Edmonds and all in favour.

## **16. AUTHORISATION OF CHEQUES**

It was proposed by Cllr Elliott, seconded by Cllr Pickford and carried that the following cheques be authorised and signed:





# BURTON ON THE WOLDS, COTES AND PRESTWOLD PARISH COUNCIL

SR Best	Expenses	£11.16
BOTW Village Hall	Gardening Club Meetings	£160.00
R Shields	Expenses	£6.98
LRALC	Councillor Training	£80.00
Roma Landscapes	Maintenance	£388.92
Severn Trent Water	Pavilion	£56.48
Severn Trent Water	Burial Ground	£17.00
Severn Trent Water	Allotments	£21.60
Woodland Tree Services	Fell 4 trees (emergency Maint.)	£140.00
Charnwood Borough Council	Building Regs	£152.46
Charnwood Borough Council	Building Regs	£370.13
R Shields	Plants	£46.60

## 17. MISCELLANEOUS MATTERS

Wymeswold Post Office. An update had been received from Cllr Bokor.

Greyhound Inn. Cllr Carr had sent a report of the change of licensee at the pub.

AARPC. It was proposed by Cllr Edmonds, seconded by Cllr Pickford and all in favour to send a letter regarding the structure of the ICC, as requested by the AARPC. It was agreed that night flying was the main concern for the parish.

CBC Budget. Cllr Edmonds agreed to review this document and forward comments personally. Details of the service sharing proposals are to be circulated in the round robin.

Charnwood Crime and Safety Forum. 14<sup>th</sup> Jan 7pm. No one available to attend.

## 18. PRESS RELEASE

Fly tipping in Sowters Lane. Dog Waste. Precept and quality trees for the plantation.

There being no further business, the meeting closed at 8:55pm

